



msletb

Bord Oideachais agus Oiliúna
Mhaigh Eo, Shligigh agus Liatroma
Mayo, Sligo and Leitrim
Education and Training Board

Mayo, Sligo and Leitrim Education and Training Board

QBS Treatment of Unsuccessful Grades

DOCUMENT CONTROL SHEET

Business Unit	FET QA, MSLETB
Work Category	Quality Assurance
Document Title	QBS Treatment of Unsuccessful Grades
Document No.	V2.2

Rev (per footer)	Status	Author(s)	Reviewed By	Approved By	Office of Origin	Issue Date
V1	D01	DC, MM, DMcG, JH			FET QA	31/07/23
V2.1	D01	DC, MM, DMcG, JH	FET Leaders, PLC Principals And FET Staff		FET QA	17/10/23
V2.2	Approved	DC, MM, DMcG, JH	FET Quality Council	FET QC	FET QA	29/11/23

V2.2 proposed change of section 1.

This procedure is to be reviewed by 29/11/2024 by FET QA.

All feedback on this procedure can be sent to qualityassurance@msletb.ie

Contents

1	Purpose.....	1
2	Scope.....	1
3	Procedure.....	1

1 Purpose

To define a procedure in MSLETB which defines when a learner's work in a QQI module will not be submitted for certification on the QQI Business System (QBS).

This will allow the learner to complete the module at a later stage by submitting any continuous assessment that has not been submitted previously for certification purposes as a first attempt. It is the responsibility of the learner to keep their own assessment material secure.

2 Scope

This procedure applies to all MSLETB Further Education and Training (FET) centers.

3 Procedure

If a learner achieves a grade (after all assessments are completed) of 35% or less than the result(s) will not be entered on the QBS for that module(s).

LDA Payment can still be claimed for any/all the learner's work that was marked/corrected by a member of staff. For example, if a member of staff marked/corrected an assessment worth 40% of a module than the member of staff can claim 40% of the LDA payment for the module (if there is an LDA payment for the module).