

MAYO, SLIGO AND LEITRIM EDUCATION AND TRAINING
BOARD MINUTES OF THE PROCEEDINGS OF THE MEETING
The Landmark Hotel, Carrick-on-Shannon 12th November
2024 at 5.00pm

In attendance:

Mmes

P. Ní. Thaidhg
M. Bohan, L.C.C
D. Sheridan, M.C.C
A. O'Brien
C. Brawn

Messrs

P. O'Rourke L.C.C
J. Gilmartin L.C.C
G. Coyle M.C.C
R. Finn M.C.C
S. Carey M.C.C
M. Molloy
S. Goldsberry – joined remotely
S. Kilgannon
A. Brogan
P. Forde
D. Mulvey

The following were also in attendance:

Mr. T. Grady, Chief Executive, Mr. P. Howley, Director of Organisation Support and Development, Mr. P. Egan Director of Further Education and Training, Ms. M. Madden, Director of Schools, Ms. A. Daly, Ms. F. Foody, Corporate Services.

APOLOGIES

Apologies were received from Cllr. J. Queenan, Cllr. E. McSharry, Ms. S. McLoughlin, Cllr. J. Caulfield and Cllr. G. Murray.

DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interests declared.

ADOPTION OF MINUTES

The Minutes of MSLETB's Board Meeting held on 24th September 2024 were adopted by the Board on the proposal of Ms. Pamela Ní Thaidhg and seconded by Mr. Aidan Brogan.

MATTERS ARISING

There were no matters arising.

APPROVAL SOUGHT FOR THE NOMINATIONS TO MSLETB SUB-COMMITTEES

The Chief Executive sought approval from the Board for vacancies on the following Boards of Management's for Leitrim College of Further Education, Coláiste Pobail Acla, Corran College and Sligo College of Further Education:

Name	School/College Board of Management	BOM Vacancy
Ms. Maggie Hollins	Leitrim College of Further Education and Training	Student Representative
Mr. John Hamrock	Leitrim College of Further Education and Training	Student Representative
Ms. Tamara Huxtable	Leitrim College of Further Education and Training	Student Representative
Ms. Maureen McGreal	Coláiste Pobail Acla	Nominated by Scoil Domhnait
Mr. Seamus Kilgannon	Corran College	MSLETB Representative
Cllr. Dara Mulvey	Corran College	MSLETB Representative
Ms. Rosaleen O'Grady	Corran College	MSLETB Representative
Ms. Ciara Sloyan	Corran College	Staff Representative
Mr. Cian Kilfeather	Corran College	Staff Representative
Mr. Johnny Gormanly	Corran College	Parent Representative
Ms. Deborah Muldoon	Corran College	Parent Representative
Mr. Keith Brennan	Sligo College of Further Education	Student Representative

The list of School Boards of Management nominees were circulated to the Board prior to the meeting and are available in the full Board pack in OneNote. The appointments to the Boards of Management were approved on the proposal of Cllr. Richard Finn and was seconded by Mr. Pat Forde.

APPROVAL SOUGHT FOR NOMINATIONS TO MSLETB SUB-COMMITTEES

1. AUDIT AND RISK COMMITTEE

The Director of Organisation Support and Development (DOSD), Mr. Pat Howley sought approval from the Board for additional vacancies on the Audit & Risk Committee.

Name	Committee
Mr. Des Mahon	Audit and Risk Committee
Mr. Lauri Quinn	Audit and Risk Committee
Ms. Kathya O'Neill	Audit and Risk Committee

The Board approved the listed Audit and Risk Committee nominations on the proposal of Ms. Pamela Ní Thaidgh and was seconded by Mr. Malachy Molloy.

The Board appointed Mr. Des Mahon as **Chairperson to the Audit & Risk Committee** on the proposal of Mr. Malachy Molloy and was seconded by Ms. Colette Brawn.

2. FINANCE COMMITTEE

The Director of Organisation Support and Development sought approval from the Board for additional vacancies on the Finance Committee.

Name	Committee
Dr John O'Malley	Finance Committee
Mr. Sean Duffy	Finance Committee

The Board approved the listed Finance Committee nominations on the proposal of Mr. James Gilmartin and was seconded by Cllr. Sean Carey.

The Board appointed Cllr. Paddy O'Rourke as **Chairperson to the Finance Committee** on the proposal of Cllr. Mary Bohan and was seconded by Mr. Malachy Molloy.

3. YOUTHREACH ADVISORY COMMITTEE

The Director of Further Education, Mr. Peter Egan sought approval from the Board for vacancies on the Youthreach Advisory Committee.

Name	Committee
Mr. Christy Hyland	Youthreach Advisory Committee
Mr. Jack Lynch	Youthreach Advisory Committee
Mr. Peadar Gardiner	Youthreach Advisory Committee
Mr. Pat Forde	Youthreach Advisory Committee
Cllr. Sean Carey	Youthreach Advisory Committee
Cllr. Enda Stenson	Youthreach Advisory Committee
Ms. Deirdre Finnerty	Youthreach Advisory Committee
Mr. Michael Hedigan	Youthreach Advisory Committee

The Board approved the listed Youthreach Advisory Committee nominations on the proposal of Cllr. Donna Sheridan and was seconded by Cllr. Gery Coyle.

The Board also approved the following nominations;

The Board approved the nomination of Ms. Colette Brawn to the Youthreach Advisory Committee on the proposal of Cllr. Donna Sheridan and was seconded by Cllr. Gerry Coyle.

The Board approved the nomination of Cllr Richard Finn to the Youthreach Advisory Committee on the proposal of Cllr. Donna Sheridan and was seconded by Cllr. Dara Mulvey.

The Board approved the nomination of Mr. Tom Connolly to the Youthreach Advisory Committee on the proposal of Cllr Donna Sheridan and was seconded by Cllr. Gerry Coyle.

The Director of Further Education and Training sought approval from the Board to appoint a Chairperson to the Youthreach Advisory Committee. The Board appointed Cllr. Sean Carey as **Chairperson to the Youthreach Advisory Committee** on the proposal of Cllr. Gerry Coyle and was seconded by Mr. Pat Forde.

4. YOUTH AND ARTS COMMITTEE

The Director of Further Education, Mr. Peter Egan sought approval from the Board for vacancies on the Youth and Arts Committee.

Name	Committee
Mr. Christy Hyland	Youth and Arts Committee
Mr. Pat Forde	Youth and Arts Committee
Cllr. Enda Stenson	Youth and Arts Committee
Mr. Philip Delamere	Youth and Arts Committee
Ms. Cora Maughan	Youth and Arts Committee
Mr. Noel Leahy	Youth and Arts Committee
Ms. Ann Marie Ging	Youth and Arts Committee

The Board approved the listed Youth and Arts Committee nominations on the proposal of Cllr.

Donna Sheridan and was seconded by Cllr. Gerry Coyle.

The Board also approved the following nominations to the Youth and Arts Committee;

The Board approved the nomination of Ms. Colette Brawn to the Youth and Arts Committee on the proposal of Cllr. Donna Sheridan and was seconded by Cllr. Gerry Coyle.

The Board approved the nomination of Mr. Tom Connolly to the Youth and Arts Committee on the proposal Cllr. Donna Sheridan and was seconded by Cllr. Gerry Coyle.

The Board approved the nomination of Ms. Angela O'Brien to the Youth and Arts Committee on the proposal of Mr. Pat Forde and was seconded by Mr. Malachy Molloy.

The Director of Further Education and Training sought approval from the Board to appoint a Chairperson to the Youth and Arts Committee. The Board appointed Mr. Pat Forde as **Chairperson to the Youth and Arts Committee** on the proposal of Cllr. Mary Bohan and was seconded by Cllr. Donna Sheridan

TERMS OF REFERENCE

The Terms of reference for all five Sub-Committees of the Board were circulated to the Board prior to the Board meeting. The Director of Further Education, Mr. Peter Egan sought approval from the Board for the Terms of Reference for the Youthreach Advisory Committee, the Youth and Arts Committee and the Further Education Committee.

The Terms of Reference for the Youthreach Advisory Committee, the Youth and Arts Committee and the Further Education Committee were approved by the Board on the proposal of Mr. Malachy Molloy and was seconded by Cllr. Richard Finn.

The Director of Organisation Support and Development, Mr. Pat Howley sought approval from the Board for the Terms of Reference for the Audit and Risk Committee and the Finance Committee.

The Terms of Reference for the Audit and Risk Committee were approved by the Board on the proposal of Cllr. James Gilmartin and was seconded by Ms. Colette Brawn.

The Terms of Reference for the Finance Committee was approved by the Board on the proposal of Mr. Pat Forde and was seconded by Ms. Angela O'Brien.

APPROVAL SOUGHT FOR NOMINATION TO THE SLIGO SPORT AND RECREATION PARTNERSHIP (SSRP)

The CE sought approval from the Board for the nomination to the Sligo Sport and Recreation Partnership. The Board approved the nomination of Mr. Seamus Kilgannon on the proposal of Cllr. Richard Finn and was seconded by Cllr. Dara Mulvey.

APPROVAL SOUGHT FOR THE 2024 COMPLIANCE RECORD FOR THE CHARITIES REGULATOR

The CE sought approval for the 2024 Compliance Record for the Charities Regulator. The Board approved the 2024 Compliance Record for the Charities Regulator on the proposal of Ms. Pamela Ní Thaidhg and was seconded by Ms. Colette Brawn.

APPROVAL SOUGHT FOR THE RENEWAL OF ELECTRONIC FUNDS TRANSMISSION (EFT) FACILITY

The DOSD briefed the Board on the rationale of having the Electronic Funds Transmission Facility in place and sought approval to renew the EFT Facility for 2025. The Board recommended the renewal of the Electronic Funds Transmission (EFT) facility for 2025 on the proposal of Mr. Pat Forde and was seconded by Cllr. James Gilmartin.

RISK MANAGEMENT

Risk Management report was deferred until the next meeting.

APPROVAL OF LEASES

Approval of extension of Lease Agreement at Benwiskin Centre, Ballintrillick, Co Sligo

The Director of Organisation Support and Development, Mr. Pat Howley sought approval for extension of the Lease Agreement at Benwiskin Centre, Ballintrillick, Co Sligo.

On the 17th of June 2024, the Board approved an extension of 15 years to the Lease at the Benwiskin Centre up to 21st of November 2039. The extension was required by the Centre to allow them to apply for CLÁR funding.

On receipt of Board approval, MLSETB sought legal advice regarding the type of Agreement to be executed and applied for Departmental approval. The Department sought a current Building Energy Rating certificate. MSLETB have since secured the Legal Advice and BER Certificate, but the Department have not yet approved the application.

MSLETB require the Board to minute the approval for the 15-year extension to commence on receipt of approval from the Department.

The Board approved extension of Lease Agreement at Benwiskin Centre, Ballintrillick, Co Sligo. from 21st of November 2039 to 15 years from the date of approval from the Department on the proposal of Cllr. James Gilmartin and was seconded by Mr. Aidan Brogan.

GOVERNANCE/REPORT FROM SUB- COMMITTEE'S

The DOSD, Mr. Pat Howley advised the Board that there were no Sub-Committees meetings since the last Board meeting.

CHIEF EXECUTIVE'S REPORT

The Chief Executive, Mr. Tom Grady, extended his welcome to the Board members of the Mayo, Sligo and Leitrim Education and Training Board.

Votes of Sympathy

The CE extended sympathies to a number of staff members and their families on recent bereavements.

ETBI Governance Board Training

The CE thanked Mr. Des Murphy, Change Programme Manager, Education and Training Board Ireland (ETBI) and Mr. Frank Fox, Assistant Principal Officer, Department of Education for attending the Governance Training today prior to the Board meeting and thanked the ETBI for organising this training.

Update on Mayo College of the Future

The CE updated the Board on the proposed developments with regard to the Mayo College of the Future. Cllr. Donna Sheridan advised the Board that the proposed development was discussed at the most recent workshop meeting and was received very positively.

General Election

The CE extended his good wishes to the Board members who are currently running for General Election in 2024.

ETBI Representative

ETBI Board are looking for a representative from MSLETB Board and therefore the CE sought approval from the Board. The Board nominated Cllr. Mary Bohan as representative to the ETBI Board on the proposal of Mr. Pat Forde and was seconded by Cllr. James Gilmartin.

Publication of the Annual Report for MSLETB 2023

The CE advised the Board that the Department has advised that the Annual Report for Mayo, Sligo and Leitrim ETB for 2023 has been laid before the Houses of the Oireachtas in accordance with the provisions of the Education and Training Boards Act 2013, Section 28 - 1.

Some ongoing current events and items the CE is directly involved in or overseeing include:

- Attended the ETBI Annual Conference in Wexford

- Attended and chaired 2 Director of FET Forums
- 3 day visit to Brussels in October attended by Chief Executives and ETBI representatives visiting the Irish College at Leuven and the European Commission with a series of meetings on strategic items in the area of Education funded by Erasmus through ETBI.
- Attended a Consultation workshop on the next Further Education and Training Strategy held by SOLAS in Carrick on Shannon
- The Annual Finance and Procurement Conference in Athlone
- Attended in Athlone the CE Forum and the Climate Action Conference
- MSLETB hosted the Apprenticeship Graduation in Claremorris where the special guest was Minister Alan Dillon. The event is a joint presentation between Donegal ETB and MSLETB held annually.
- The ETBI public affairs "Town Hall" event was held in ETBI. The CE extended his thanks to Cllr. Mary Bohan and Cllr. Donna Sheridan who also attended

FURTHER EDUCATION AND TRAINING REPORT

Mr. Peter Egan, Director of Further Education and Training for Mayo, Sligo and Leitrim Education and Training Board presented a comprehensive report on Further Education and Training.

A full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.

Deputy Chairperson, Cllr. Mary Bohan extended his thanks to the Director of Further Education and Training and his staff in MSLETB for all their hard work.

ORGANISATIONAL SUPPORT AND DEVELOPMENT REPORT

Mr. Pat. Howley, Director of OSD (DOSD) presented a comprehensive Organisational Support and Development Report which incorporated the Finance Report, Human Resources, Corporate Services, Buildings Report and ICT Report for Mayo, Sligo and Leitrim Education and Training Board.

A full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.

The Deputy Chairperson, Cllr. Mary Bohan thanked the Director of Organisation, Support & Development for his report and acknowledged the hard work undertaken Support & Development and his staff in MSLETB for all their hard work.

SCHOOLS REPORT

Ms. Mary. Madden, Director of Schools (DOS) presented the Schools Report for Mayo, Sligo and Leitrim Education and Training Board.

The DOS extended her thanks to all Principals, teachers and staff who are working tirelessly on school musicals at this time of year.

Cllr. Donna Sheridan commended the DOS on the School Road safety programme on going in schools and is also delighted to see the School Completion Programme moving forward.

The Deputy Chairperson, Cllr. Mary Bohan acknowledged the hard work that is ongoing by the Director of Schools and by teachers and staff in MSLETB schools.

The Director's report on schools is available in full in the Board pack in One Note.

The following documents were included in the Board pack (OneNote) for Noting by the Board:

MSLETB Anti-Fraud and Corruption Policy – approved EMT 21 st October 2024
MSLETB Prevention and Resolution of Bullying at Work Policy – approved EMT 21 st October 2024
Approved permission to attend Foreign Travel .
MSLETB – List of Correspondence
MSLETB – List of Circulars
MSLETB - List of School BOM Minutes and Policies

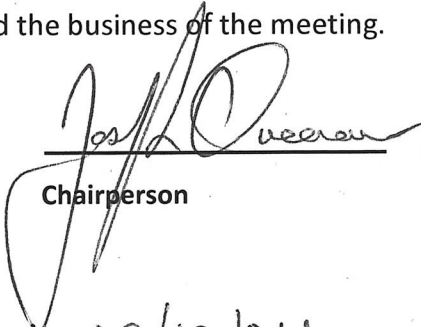
AOB

The next Board meeting is scheduled for 10th December 2024.

The Deputy Chairperson, Cllr. Mary Bohan thanked all present at the Board meeting for their hard work and support.

This concluded the business of the meeting.

Signed:


Chairperson

Date:

10/12/24