

Minutes of MSLETB Board Meeting

Date: 19th May 2026
Venue: The Sligo Park Hotel
Pearse Road
Co. Sligo.



msletb

Bord Oideachais agus Oiliúna
Mhaigh Eo, Shligigh agus Liatroma
Mayo, Sligo and Leitrim
Education and Training Board

Members Present

Cllr. Mary Bohan, Chairperson
Cllr. James Gilmartin
Cllr. Gerry Murray
Cllr. Richard Finn
Mr. Seamus Kilgannon
Ms. Colette Brawn
Cllr. Paddy O'Rourke
Mr. Pat Forde
Cllr. Edel McSharry
Ms. Sabina McLoughlin
Cllr. Gerry Coyle
Ms. Angela O'Brien
Cllr. John Caulfield
Ms. Pamela Ni Thaidhg

Apologies:

Cllr. Joeseoph Queenan
Mr. Malachy Molloy
Cllr. Dara Mulvey
Cllr. Sean Carey
Mr. Shane Goldsberry
Cllr. Donna Sheridan
Mr. Aidan Brogan
Mr. Tom Grady, Chief Executive, (CE)

MSLETB Staff:

Mr. Pat Howley, Director of Organisational Support and Development (DOSD)
Mr. Peter Egan, Director of Further Education & Training (DFET)
Ms. Regina Anderson, Director of Schools (DOS)
Ms. Mary McDonald, APO, Head of Corporate Services, Governance and Compliance
Ms. Fiona Foody, Corporate Services Governance and Compliance

1. Declarations of conflict of Interest	No conflict of interest was declared.
2. Adoption of Minutes	The adoption of the minutes of MSLETB's Board Meeting held on Tuesday 23 rd March 2026, were proposed by Mr. Pat Forde and seconded by Ms. Collette Brawn.
3. Matters Arising	There were no matters arising.
4. Risk Management – Corporate Risk Register	<p>The DOSD gave a comprehensive overview of the Corporate Risk Register. He outlined some of the red risks such as IT, Finance, Sustainability, Green agenda and Cyber Security. The DOSD noted that Risk Management remains a standing item on the agenda.</p> <p>The Chair thanked the DOSD and his team for their work to date on the risk register.</p>
5. Approval of Lease Agreements/ Purchas of Lands	None
6. Governance/ Report from Sub Committees	<p>The DOSD presented and summarised minutes from the Audit & Risk Committee (ARC) meeting held on the 18th March. A copy of the ARC minutes was made available to the Board prior to the meeting and are available in the Board OneNote pack.</p> <p>The DFET presented and summarised minutes from the FET Committee meeting held on the 15th April a copy of the FET Committee meeting minutes was made available to the Board prior to the meeting and are available in the Board OneNote pack. The DFET outlined the ongoing difficulty in achieving a quorum at meetings and suggested that line 4 in the Terms of Reference be amended to reduce the quorum requirement from 6 ETB members and 2 external members to 5 ETB members and 2 external members. The Board approved the suggested change on the proposal of Mr. Pat Forde and seconded by Ms. Collette Brawn.</p> <p>The DFET also presented the minutes for the Youthreach Advisory Committee meeting which was held on the 16th April. He noted that all our Youthreach centres with the exception of Ballinrobe, are oversubscribed and have waiting lists. He also noted the positive reports from each of the centres and the excellent activities happening around the region. The minutes for the Youthreach Advisory Committee meeting were made available to the Board prior to the meeting and are available in the Board OneNote pack.</p> <p>The Chair and members of the Board thanked both the DSOD, DFET and their teams for the excellent work going on and noted that it is great to see that demand is high for youth services.</p>
11. Chief Executive's Report	

	<p>In the absence of the CE the DOSD presented the CE's report.</p> <p>The CE extended his sympathies to several colleagues & staff members and their families on recent bereavements.</p> <p>The CE provided a summary of some of the ongoing current events and items he is directly involved in or overseeing.</p> <p>The DOSD noted from the CE report that the next meeting will be held in Mayo. With agreement from the Chair and the Board it was decided that the meeting would take place in Belmullet.</p>
12.	Directors Reports
	<p>a. Organisation Support and Development Report including Corporate Services, HR, Buildings, Finance and ICT Report</p> <p>The DOSD gave a comprehensive overview of the OSD Report.</p> <p>The full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.</p> <p>b. Further Education and Training Report</p> <p>The DFET gave a comprehensive overview of the Further Education and Training Report.</p> <p>The full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.</p> <p>c. Schools Report</p> <p>The DOS gave a comprehensive overview of the schools' report.</p> <p>The DOS thanked the Board for awarding the Gaeltacht Scholarships and thanked Mr. Mairtín Ó Móráin, Mr. Michael Walshe, Ms. Sarah Mulroe and Ms. Catherine Shortt for organising the awards and arranging to meet with the students.</p> <p>The full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.</p> <p>The Chair thanked the Directors for their continued good work being carried out in their respective Directorates.</p>
13.	Any Correspondence / documents for noting
	<p>The following documents were included in the Board pack (Onenote) for Noting by the Board:</p>

	<ul style="list-style-type: none"> • MSLETB – List of BOM Minutes and Policies • 2024 Certified Financial Statements of MSLETB • Information Notes to Dept of Education on the 2024 Annual Financial Statements • 2024 C&AG Management letter • 2024 Audit Completion Memorandum • Minutes from the Finance meeting on the 19th February 2026 • Minutes from the Audit and Risk Committee meeting 18th March 2026 • Letter to the ARC Chair
14.	Any Other Business
	The Chair welcomed Ms Regina Anderson to her first meeting of the Board. She congratulated and wished her well in her appointment as MSLETB Director of Schools.

Signed: Mary Bohan

Cllr. Mary Bohan,

Chairperson, MSLETB Board

Date: 28/06/2026

19th May 2026.