

## Minutes of MSLETB Board Meeting

**Date:** 9<sup>th</sup> December 2025  
**Venue:** Online Via Teams  
(Orange Weather Warning)



**msletb**

Bord Oideachais agus Oiliúna  
Mhaigh Eo, Shligigh agus Liatroma  
Mayo, Sligo and Leitrim  
Education and Training Board

### 1. Members Present

Cllr. Mary Bohan Chairperson  
Cllr. Richard Finn  
Cllr. Gerry Murray  
Mr. Seamus Kilgannon  
Ms. Colette Brawn  
Mr. Malachy Molloy  
Ms. Pamela Ni Thaidhg  
Cllr. Paddy O'Rourke  
Cllr. James Gilmartin  
Mr. Pat Forde  
Cllr. Edel McSharry  
Cllr. Dara Mulvey  
Ms. Sabina McLoughlin  
Cllr. Gerry Coyle  
Mr. Shane Goldsberry  
Cllr. Donna Sheridan  
Mr. Aidan Brogan

#### **Apologies:**

Cllr. Sean Carey  
Cllr. Joeseeph Queenan  
Ms. Angela O'Brien  
Cllr. John Caulfield

#### **MSLETB Staff:**

Mr. Tom Grady, Chief Executive, (CE)  
Mr. Pat Howley, Director of Organisational Support and Development (DOSD)  
Mr. Peter Egan, Director of Further Education & Training (DFET)  
Ms. Mary Madden, Director of Schools (DOS)  
Ms. Sarah Mulroe, Corporate Services, Governance and Compliance  
Ms. Fiona Foody, Corporate Services Governance and Compliance

### 2. Declarations of conflict of Interest

No conflict of interest was declared.

### 3. Adoption of Minutes

	The adoption of the minutes of MSLETB's Board Meeting held on Tuesday 18th November 2025, were proposed by Mr. Seamus Kilgannon and seconded by Mr. Pat Forde.
<b>4. Matters Arising</b>	
	There were no matters arising.
<b>5. Risk Management - Organisation Support Department</b>	
	Postponed to next meeting.
<b>6. Climate Action Roadmap 2025</b>	
	The Climate Action Roadmap 2025 was presented to the Board for noting by the DOSD. Cllr. James Gilmartin congratulated the DOSD and his team for meeting targets.
<b>7. Annual Report from the Audit and Risk Committee</b>	
	The Annual Report from the Audit and Risk Committee was presented to the Board by Ms. Colette Brawn and Mr. Seamus Kilgannon. It was proposed by Mr. Seamus Kilgannon and seconded by Mr. Pat Forde. The DOSD thanked the Audit and Risk Committee for their work.
<b>8. Schedule of Matters</b>	
	The DOSD presented the Schedule of Matters to the Board as per section 12 of the ETB Act regarding the reserved functions of the Board. This was proposed by Ms. Colette Brawn and seconded by Ms. Pamela Ní Thaidhg.
<b>9. Approval sought from Board for continuation of the award of Gaeltacht Scholarships in MSLETB 2026</b>	
	The DOS sought the approval of the Board for continuation of the award of the Gaeltacht Scholarships 2006. This was proposed by Cllr. Donna Sheridan and seconded by Cllr. Gerry Coyle.
<b>10. Approval of Lease Agreement(s)/ Purchase of land(s)</b>	
	There is no approval of Leases Agreements/ Purchase of land
	<b>Report from Sub Committees</b>
	There were no reports from the Sub Committees.
<b>11. Chief Executive's Report</b>	
	The CE extended his welcome to the Board members.  The CE extended sympathies to several colleagues & staff members and their families on recent bereavements.  <b><u>Dates for Board meetings in 2026</u></b> February 24 <sup>th</sup> , 2026 March 24 <sup>th</sup> , 2026 May 19 <sup>th</sup> , 2026 June 23 <sup>rd</sup> , 2026 September 22 <sup>nd</sup> , 2026

	<p>November 17<sup>th</sup>, 2026 December 8<sup>th</sup>, 2026</p> <p><b><u>Board of Management nominations</u></b></p> <p>The Board approved the following student representatives for Mayo College of Further Education and Training on the proposal of Mr. Pat Forde and seconded by Ms. Collete Brawn.</p> <ul style="list-style-type: none"> <li>- Leo Bailey</li> <li>- Becka Fletcher</li> </ul> <p>The CE gave a summary of some of the ongoing current events and items he is directly involved in or overseeing.</p> <p>The CE will be attending the Finance Meeting on the 12th of December and the Audit and Risk meeting on the 15th of December.</p> <p>The CE thanked the Chair and the Board for their continued support throughout the year and wished everyone well over the Christmas holiday.</p>
<p><b>11.</b></p>	<p><b>Directors Reports</b></p>
	<p><b>a. Schools Report</b></p> <p>Ms. Mary Madden, Director of Schools (DOS) gave a comprehensive overview of the schools' report.</p> <p>The full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.</p> <p><b>b. Organisation Support and Development Report including Buildings, Finance and ICT Report</b></p> <p>Mr Pat Howley, Director of Organisation and Support Department (DOSD) gave a comprehensive overview of the OSD Report.</p> <p>The full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.</p> <p><b>b. Further Education and Training Report</b></p> <p>Mr Peter Egan, Director of Further Education and Training (DFET) gave a comprehensive overview of the Further Education and Training Report.</p>

	The full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.
<b>11.</b>	<b>Any Correspondence / documents for noting</b>
	No
<b>12.</b>	<b>Any Other Business</b>
	The CE extended his best wishes to Ms. Mary Madden, DOS, on her retirement and commended her on her exemplary leadership over the years. The next board meeting will be held on Tuesday 24 <sup>th</sup> February 2026 in The Landmark Hotel Carrick on Shannon.

Signed: Mary Bohan  
 Cllr. Mary Bohan,  
 Chairperson, MSLETB Board

Date: 24/02/2026  
 24<sup>th</sup> February 2026.