

**Minutes of MSLETB Board Meeting**

**Date:** 16<sup>th</sup> September 2025

**Venue:** The Sligo Park Hotel



**msletb**

Bord Oideachais agus Oiliúna  
Mhaigh Eo, Shligigh agus Liatroma  
Mayo, Sligo and Leitrim  
Education and Training Board

<b>1.</b>	<b>Members Present</b>
	<p>Cllr. Richard Finn Cllr. Paddy O'Rourke Cllr. James Gilmartin Cllr. Dara Mulvey Cllr. Joeseeph Queenan Mr. Shane Goldsberry Cllr. John Caulfield Cllr. Mary Bohan, Chairperson Cllr. Edel McSharry Cllr. Sean Carey Mr. Pat Forde Ms. Sabina McLoughlin Mr. Aidan Brogan Ms. Angela O'Brien Mr. Seamus Kilgannon Ms. Colette Brawn Ms. Pamela Ni Thaidhg</p> <p><b>Apologies:</b> Cllr. Donna Sheridan Cllr. Gerry Coyle Mr. Malachy Molloy Cllr. Gerry Murray</p> <p><b>MSLETB Staff:</b> Mr Pat Howley DOSD Mr Peter Egan DFET Mrs. Sarah Mulroe, Corporate Services (took minutes of the meeting)</p>
<b>2.</b>	<b>Election of Chairperson</b>
	<p>Cllr Paddy O Rourke proposed Cllr. Mary Bohan as Chairperson and this was seconded by Mr. Pat Forde. Cllr. Mary Bohan was formally declared elected as Chairperson of Mayo Sligo and Leitrim Education and Training Board. The CE wished the new Chairperson Cllr. Mary Bohan well in her role. Cllr. Mary Bohan accepted and thanked the Board for her selection and looked forward to the year ahead.</p>

<b>3. Election of Deputy Chairperson</b>	Chairperson Cllr. John Caulfield proposed Cllr. Richard Finn as Deputy Chairperson and this was seconded by Mr. Sean Carey. Cllr. Richard Finn was formally declared elected as Deputy Chairperson to Mayo Sligo Leitrim Education and Training Board. Cllr. Richard Finn accepted the position and thanked the Board for his selection.
<b>4. Declaration of Conflict of Interest</b>	There were no conflicts of interests declared.
<b>5. Draft Minutes of Meeting held on 24<sup>th</sup> June, 2025</b>	The minutes of MSLETB Board Meeting held on 24 <sup>th</sup> June 2025 were adopted by the Board on the proposal of Cllr. Joseph Queenan and seconded by Mr. Pat Forde
<b>6. Matters Arising</b>	There were no matters arising.
<b>7. Risk Management</b>	Deferred to the next board meeting on the 18 <sup>th</sup> November 2025
<b>8. Nomination of MSLETB Delegates to ETBI Conference 2025</b>	<ol style="list-style-type: none"> <li>1. Malachy Molloy</li> <li>2. Cllr. Donna Sheridan</li> <li>3. Ms. Collette Brawn</li> <li>4. Mr Aidan Brogan</li> <li>5. Cllr. Mary Bohan</li> <li>6. Cllr. John Caulfield.</li> </ol> <p>Proposed by Cllr. John Caulfield and seconded by Mr. Sean Carey</p>
<b>9. Approval of Lease agreements</b>	The Board approved the Sale of Lands, Laherdane, Co Mayo, proposed by Cllr. Richard Finn and seconded by Cllr. John Caulfield
<b>10. Governance / Report from Sub Committees</b>	Minutes were circulated to the Board prior to the meeting and are available in full in the Board One Note/Board pack.
<b>11. Chief Executive's Report</b>	<p>The CE extended his welcome to the Board members. The CE wished the new Chairperson Cllr. Mary Bohan well in her role and was looking forward to working with her over the coming year.</p> <p>Votes of Sympathy The CE extended sympathies to a number of colleagues &amp; staff members and their families on recent bereavements.</p> <p><b>Apprenticeship Funding update</b> The Chairperson Cllr. Mary Bohan thanked everyone for their hard work on this matter.</p>

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**Update on Grange PP school-** This is with the Department at the moment. Cllr. Edel McSharry advised that the County Council advised her that it was at stage 2B and with MSLETB at the moment. The CE advised this is not the case.

Mr. Seamus Kilgannon advised that the toilet block is complete, but students are not going there this year due to the lack of space issue.

DOSD advised that they recognise the issue and are in touch with the Department all the time. Department want 98% capacity across all rooms in the school. OSD are doing all they can to progress.

The CE advised that Grange is on the Agenda since 2018. MSLETB looking for answers to a query since June and no response this is why it is taking so long.

**SCP Background Update –** ETBs would be the preferred employer. TESS have a statutory obligation in this area. We will keep the Board updated on this matter.

**CNS - Cuilmore National School.** Will be changing patronage September 2026 to MSLETB.

**Pamela Keegan, LSSU gave a briefing on the following at CE Forum in September**

**Pension Update –** Since the Board meeting in May the DOSD has met with the person with the largest discrepancy and contact has been made with the other 4 people.

CE has agreed with Mr Des Mahon, Chair of the Audit and Risk Committee to send a copy of the minutes from the last ARC meeting to the following bodies, Department of Education, ESBS, IAU and C&AG.

**Some ongoing current events and items the CE is directly involved in or overseeing include:**

- The CE attended an Oireachtas Committee meeting on the 25<sup>th</sup> June along with C. Murphy and Joe Collins from ETBI.

- On the 1<sup>st</sup> of July the CE attended the first DFHERIS SOLAS PCR meeting in DFHERIS office Dublin a number of these SOLAS PCR meetings have taken place over the summer.
- The QQI Dialogue meeting was held in Swinford on 2<sup>nd</sup> July
- The CE attended a pension over under payment meeting with Mr. Des Mahon Chairperson of the Audit and Risk Committee, Mr. Chris Callan Senior Staff Officer - Pensions Lead and Mr. Pat Howley Director OSD 13<sup>th</sup> August.
- On the 20<sup>th</sup> August the CE attended the MSLETB - Leargas Accreditation Quality Audit Meeting.
- A Sectoral briefing on results of ETB brand and identity research project was held on the 28<sup>th</sup> August which the CE attended online.
- Meeting held with Minister Harkin on 1<sup>st</sup> of September 2025.
- The CE attended the Craft Apprenticeship Task Group meeting on the 2<sup>nd</sup> of September in Castleforbes House, Dublin
- The CE chaired the DFET Forum on the 3<sup>rd</sup> September in the Midlands Skills Centre, Tullamore.
- The CE also attended the Reconfiguration Survey Launch – Education Plan 2025 in ETBI on the 3<sup>rd</sup> September.
- The CE attended the IBEC North West REC on the 5<sup>th</sup> September 2025 in Donegal
- The CE attended the CE Forum held on the 10<sup>th</sup> September 2025
- The CE attended the MSLETB Principal's meeting held in Swinford on the 11<sup>th</sup> September 2025

**10. a. Further Education and Training Report**

The DFET gave a comprehensive summary of the FET report including

- Establishment of the MSLETB Colleges of the Future
- Improving Part-time Services
- Delivering the Strategic Performance Agreement and adhering to the budget
- People, Resources, and Organisational Effectiveness
- Quality Assurance

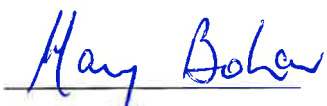
The full Report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.

Mr. Sean Carey queried when the Youth facility in Erris would be open.

DFET advised he would come back to the Board with a date.

Mr Pat Forde thanked Mr. Peter Egan DFET for all his hard work and suggested that we hold the Youth Conference sometime in the future.

	<p><b>b. Organisation Support and Development Report including Buildings, Finance and ICT Report</b></p> <p>Mr. Pat. Howley, Director of OSD (DOSD) presented a comprehensive Organisational Support and Development Report which incorporated the Finance Report, Human Resources, Corporate Services, Buildings Report and ICT Report for Mayo, Sligo and Leitrim Education and Training Board.</p> <p>The full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.</p> <p>Cllr. John Caulfield queried if there was any update on Charlestown. DOSD advised that it was at stage 1 and progressing.</p> <p>Mr. Aidan Brogan queried if there was any provision for EV points. DOSD advised this was separate to PV panels been installed and no provision for EV points at the moment.</p> <p><b>c. Schools Report</b></p> <p>Mr. Tom Grady, CE gave the schools report on behalf of Mary Madden DOS in her absence, due to a Department meeting for special education provision. The DOS extended her congratulations to the Leaving Certificate and Junior Certificate students who recently received their examinations and acknowledged that the Junior Certificate students await their results.</p> <p>The full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.</p>
<b>11.</b>	<b>Any Correspondence / documents for noting</b>
	No
<b>12.</b>	<b>Any Other Business</b>
	The next board meeting will be held in County Mayo at 4.00pm on Tuesday 18 <sup>th</sup> November 2025

Signed:   
 CLLR. MARY BOHAN  
 Chairperson, MSLETB Board

Date: \_\_\_\_\_  
 18<sup>th</sup> Nov 2025.