

Minutes of MSLETB Board Meeting

Date: 24th June 2025

Venue: The Landmark Hotel
Carrick on Shannon
County Leitrim
N41 N9W4



msletb

Bord Oideachais agus Oiliúna
Mhaigh Eo, Shligigh agus Liatroma
Mayo, Sligo and Leitrim
Education and Training Board

1. Members Present

Cllr. Joeseph Queenan
Chairperson
Cllr. Richard Finn
Cllr. Gerry Coyle
Cllr. Paddy O'Rourke
Cllr. Donna Sheridan
Cllr. John Caulfield
Cllr. Mary Bohan
Cllr. Edel McSharry
Cllr. Dara Mulvey
Ms. Sabina McLoughlin
Mr. Aidan Brogan
Ms. Angela O'Brien
Cllr. James Gilmartin
Mr. Pat Forde
Mr. Seamus Kilgannon
Ms. Colette Brawn
Ms. Pamela Ni Thaidhig

Apologies:

Cllr. Sean Carey
Mr. Shane Goldsberry
Cllr. Gerry Murray
Mr. Malachy Molloy
Mr Peter Egan DFET

MSLETB Staff:

Mr Tom Grady
Mr Pat Howley DOSD
Ms Mary Madden
Mrs Sarah Mulroe & Ms Fiona Foody

2.	Declarations of conflict of Interest
	No conflict of interest declared.
3.	Adoption of Minutes
	The adoption of the minutes of MSLETB's Board Meeting held on Tuesday 20th May 2025, were proposed by Cllr. Mary Bohan and seconded by Cllr. John Caulfield
4.	Matters Arising
	No matters arising.
5.	Risk Management
	The DOS gave a comprehensive overview of the Schools Risk Register covering Data Protection, Health and Safety, Student Safety, Service Provision, Statutory Inspections, Teaching and Learning and their associated Red and Amber risks.
6.	Draft Annual Report and Chairpersons Comprehensive Report.
	The CE acknowledged the work completed on the Annual Report and Chairperson's Comprehensive Report. The DOSD gave a comprehensive overview of the Annual Report. Cllr. Joseph Queenan and Cllr. Mary Bohan thanked the DOSD and all his team for the work involved in bringing this report together. The Board approved the Annual Report and Chairpersons Comprehensive Report on the recommendation of Cllr. Mary Bohan and seconded by Mr Pat Forde.
7.	Approval of Lease Agreement(s)/ Purchase of land(s)
	The DOSD sought approval from the board for the amendment of wording on property that was approved by the board on December 10 th , 2024 Item No 2 should read "Funding being made available by the Department of Further and Higher Education, Research, Innovation and Science via SOSAS" (as opposed to the Department of Education). The board approved the amendments on recommendation of Mr. Aidan Brogan and seconded by Mr. Pat Forde.
8.	Governance/ Report from Sub Committees
	The DOSD gave a comprehensive overview of the Audit and Risk Report and advised that any concerns in the report have been addressed. At the Audit and Risk meeting held on the 19th May 2025, the APO Finance and the DFET gave inputs at the meeting.
9.	Chief Executive's Report
	Votes of Sympathy The CE extended sympathies to several staff members and their families on recent bereavements.

Retirement Function

The CE advised the Board that the Retirement function is due to take place in Sligo Park Hotel on the 16th of September 2025. The Board meeting will commence at 4pm followed by the retirement function and dinner at 5pm.

Some ongoing current events and items the CE is directly involved in or overseeing include:

- Attended a meeting with Leitrim County Council CE and Directors in Carrick on Shannon on the 23rd of May.
- On the 26th May the EMT went on a mobility trip to Munich.
- The CE attended the Western Development Commission (WDC) strategy launch. Minister Dara Calleary attended as the keynote speaker on the 30th of May.
- The CE continues to Chair the DFET Forum in ETBI, the most recent meeting was held on the 3rd of June 2025 in Naas.
- The CE attended the Annual General Meeting of the Association of Joint Trustees/Patrons of Community & Comprehensive Schools on the 5th of June 2025 in Mullingar.
- The CE attended the IBEC North West REC on the 6th of June 2025 in Donegal. The CE also had a meeting with Minister Harkin in our Quay St which included a visit to Sligo Northside Community Centre.
- The CE attended the Principals Meeting on the 9th & 10th of June 2025.
- Attended the CE Forum on the 11th of June.
- Attended The ETBI Forum/SOLAS quarterly meeting which was held on the 18th of June 2025.
- The CE attended the National Apprenticeship Alliance meeting on the 19th June in the Higher Education Authority, Ballsbridge.

MSLETB Newsletter

The CE thanked Ms. Shannon Cassells and all who contributed to the MSLETB's Summer Newsletter.

Apprenticeship Update

	The CE updated the Board on the funding shortfall nationally for Apprenticeships. He advised that he had received correspondence from SOLAS but it fell short of any funding confirmation. MSLETB are looking at the possibility of cuts for the autumn of 2025 in Phase 2 delivery in house and also to phase 4 & 6 at ATU if we do not get the funding required. The CE advised that he will keep the Board up to date with the situation. Cllr. Mary Bohan advised that the funding issue had come up at ETBI and Mr. Paddy Lavelle, General Secretary, ETBI, is communicating on behalf of the sector. Ms. Collette Brawn asked why we need cuts, it should be spread evenly over all ETB's. The CE advised that some ETBs do not have training centres or Technical Universities within their area/ region. Mr. Aidan Brogan also expressed concern regarding the proposed cuts and felt this is not the best approach. Cllr. Mary Bohan stated that we had to make cuts last year and we can't make any more. The CE agreed with this and indicated the financial risk to the ETB. The Chairperson Cllr. Joseph Queenan asked if the Board should write to the Ministers in DFHERIS. This was agreed. The CE wished the students and learners well in their exams taking place at this time in FET Centres and Schools. The CE thanked the Board and wished them well over the summer.
10.	a. Schools Report Ms. Mary. Madden, Director of Schools (DOS) presented the Schools Report for Mayo, Sligo and Leitrim Education and Training Board. The DOS wished all the students doing exams good luck. Results are out on August 22nd. She also thanked all the staff who go above the call of duty to support students. The DOS advised there were several retirements in the academic year, and she wished all well in their retirement. A full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.

Mr. Pat Forde asked about Anti Bullying – usually the parents are called first but, in some cases, children are in the care of the state, so who is called then, this needs to be addressed.

The DOS advised that in loco parentis is usually in place, but she will investigate this further.

Cllr. Gerry Coyle stated that mobile phones are mostly the issue with bullying, not just in the schools but 24/7 as access with phones.

b. Further Education and Training Report

The CE presented a comprehensive report on Further Education and Training on behalf of Mr. Peter Egan, Director of Further Education and Training.

A full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.

The CE advised that the Mohill project had moved to Stage 2A.

c. Organisation Support and Development Report including Buildings, Finance and ICT Report

Mr. Pat. Howley, Director of OSD (DOSD) presented a comprehensive Organisational Support and Development Report which incorporated the Finance Report, Human Resources, Corporate Services, Buildings Report and ICT Report for Mayo, Sligo and Leitrim Education and Training Board.

A full report was circulated to the Board prior to the meeting and is available in full in the Board One Note/Board pack.

The DOSD advised that work at Grange PP toilets should be completed by the 2nd week in August – ready for the new school year in September.

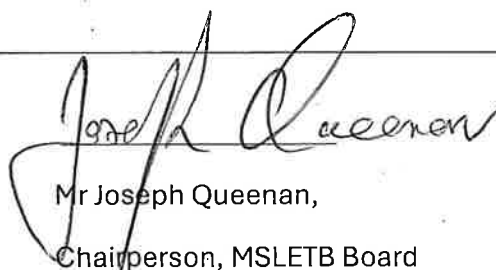
Cllr. Gerry Coyle enquired if there was any progress on students learning to drive through RSA.

Cllr. Mary Bohan advised that they were doing the theory aspect as part of the TY curriculum.

Sabina McLoughlin enquired regarding the print quotas, some teachers i.e. English teachers would have a lot more printing to do than others. She

	wondered if the quota could be carried over into the following month. She mentioned that some teachers were ordering books instead of photocopying. The DOSD agreed to investigate it. The DOSD advised that works are being carried out on the roof in St. Brendan's College, Belmullet and it would be completed within 3 months. Cllr. Gerry Coyle thanked DOSD for all his work. Ms. Pamela Ní Taidgh asked if there was an update on the emergency work storm damage in Rossport. The DOSD advised that he had just received an email in that regard and would provide the board with an update as soon as possible. Chairperson, Cllr. Joe Queenan extended his thanks to the Director of Organisation, Support and Development and his staff in MSLETB for all their hard work.
11.	Any Correspondence / documents for noting
	No
12.	Any Other Business
	No

Signed:



Mr Joseph Queenan,
Chairperson, MSLETB Board

Date:

16.9.25

16th September 2025.