

MAYO, SLIGO AND LEITRIM EDUCATION AND TRAINING BOARD

MINUTES OF THE PROCEEDINGS OF THE MEETING

HELD ONLINE VIA M.S. TEAMS ON Thursday 16th December, 2021 at 4.00 p.m.

Mmes S. Finan
J. Van Aswegen
P. Ní. Thaidhg
D. Sheridan, M.C.C
R. O'Grady, S.C.C
M. Bohan, L.C.C

Messrs T. Connolly, M.C.C
C. Hyland, M.C.C
S. Carey, M.C.C.
P. O. Rourke, L.C.C
E. Stenson, L.C.C
P. Coffey
P. Forde
S. Kilgannon
M. Molloy

The following were also in attendance:

Mr. T. Grady, Chief Executive, Mr. Peter Egan, Director of Further Education and Training, Mr. Pat Howley, Director of Organisation Support and Development and Ms. C. Leonard, Corporate Services.

APOLOGIES

Apologies were received from Ms. Mary Madden, Director of Schools, Ms. N. McGown, Cllr. M. Casserly, Cllr. A. Gibbons, Cllr. J. Caulfield and Cllr. R. Finn who were unable to attend the meeting.

DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interests declared.

ADOPTION OF MINUTES

The Minutes of:

- MSLETB's Board Meeting held on 9th November 2021 were adopted on the proposal of Mr. S. Kilgannon and seconded by Mr. P. Forde.

MATTERS ARISING

There were no matters arising.

RISK MANAGEMENT

The DOSD briefed the Board on the MSLETB's risk registers, which are up to date for Schools, FET & Corporate Services. MSLETB's Corporate Risk Register is due to be brought to February's Board meeting.

GOVERNANCE

The DOSD advised Board members that Code of Ethic forms will issue to them in early January '22 and sought Board members co-operation with regard to returning same.

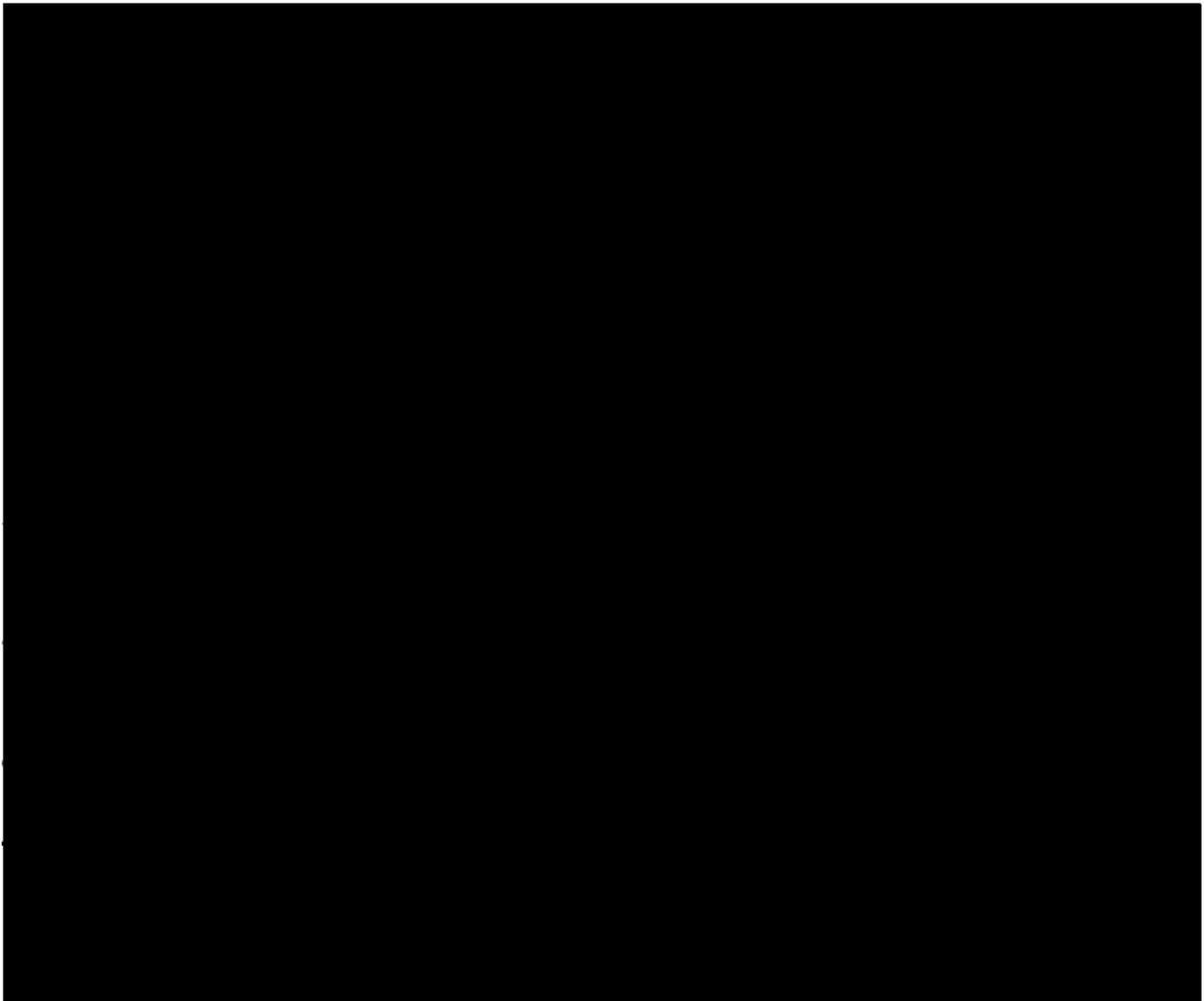
CHIEF EXECUTIVE'S REPORT

Welcome

The CE welcomed everyone and thanked members for logging in online.

Votes of Sympathy

MSLETB extended sympathies to the following:



CHIEF EXECUTIVE'S REPORT Cont.

Co-Opt Request – Mayo College FET

Mr. Michael Murphy, Principal, Mayo College FET sought the Board's approval to co-opt the following members onto the Board of Management of Mayo College of FET.

1. Ms. Bina Munnelly
2. Mr. Justin Kerr

The Board approved the co-opting of Ms. Bina Munnelly and Mr. Justin Kerr onto the BOM of Mayo College FET on the recommendation of Cllr. P. O'Rourke and seconded by Cllr. S. Carey.

Lease Amendment - NZEB Centre, Unit 1, Business Park, Collooney

The CE sought the Board's approval for the following amendment to lease of NZEB Centre, Unit 1, Business Park, Collooney. (Details were circulated to Board members a number of days before the meeting). The Lease was initially approved by the Board in June 2021. The original lease approval was for €127,000 pa (ex vat) now reduced to €88,500pa (ex Vat). Initially developmental charges were included however, it is no longer an option to include developmental charges for new leases therefore, MSLETB will take on the developmental works.

Mr. S. Kilgannon queried how much developmental charges would equate to.

Mr. Peter Egan, DFET advised that he anticipated that the developmental charges would equate to between €300k - €500k.

The proposed lease amendments were approved by the Board on the proposal of Mr. S. Kilgannon and seconded by Mr. P. Forde.

Lease extension - Casadh An Taoille, Curran, Achill

The CE sought the Board's approval to extend the licence agreement for an additional 1 year from Oct '21 to Oct '22 for a property leased at Casadh An Taoille, Curran, Achill. (Details were circulated to Board members a number of days before the meeting).

The lease of the above property was initially a short term solution for health and safety reasons. However, due to delays in the capital application process, MSLETB's only option is to remain at this location for another year and seek the Board's approval to extend the licence agreement. The Board approved the proposal to extend the licence agreement for an additional 1 year period from Oct '21 to Oct '22 on the recommendation of Cllr. D. Sheridan and seconded by Cllr. T. Connolly.

CHIEF EXECUTIVE'S REPORT Cont.

Updated Term of Reference (TOR) for MSLETB's Youth & Arts Committee

Updated TOR for MSLETB's Youth & Arts Committee were circulated to Board members a number of days before the meeting with proposed amendments highlighted. Mr. Peter Egan, DFET briefed the Board on the proposed amendments.

The Board approved the updated TOR on the recommendation of Cllr. M. Bohan and seconded by Mr. P. Forde.

Microsoft Traineeship Launch

The CE briefed the Board on the recent Microsoft Cloud Traineeship Programme which Minister Simon Harris launched in Microsoft Offices on 14th December '21. The tailor-made programme was specifically developed by Mayo Sligo and Leitrim Education and Training Board (MSLETB) and the education team at Microsoft Ireland to equip people with the in-demand skills required to transition into cloud-based roles in the digital economy.

Designed to combine education with on-the-job experience, the new programme will support the development of a new, diverse pipeline of exceptional IT talent while also addressing the technical and digital skills shortage in Ireland. The CE acknowledged and thanked MSLETB staff who worked on this innovative programme. Per the CE this was an excellent event and one MSLETB should be very proud of. The CE advised that Microsoft shared a video clip of the launch on their website and with over 15.5 million followers, this is excellent exposure for MSLETB.

Chairperson, Cllr. R. O'Grady who attended the event commended all involved in this progressive and innovative programme. An excellent programme and event for MSLETB.

Provisional Dates for 2022 Board Meetings:

The CE shared the following provisional dates with the Board.

15th February

22nd March

10th May

21st June

13th September

8th November

13th December

This concluded the CE's report.

ORGANISATIONAL SUPPORT AND DEVELOPMENT REPORT

Mr. P. Howley, Director of OSD (DOSD) presented a comprehensive Organisational Support and Development Report which incorporated the Finance Report, Buildings Report and ICT Report for Mayo, Sligo and Leitrim Education and Training Board.

Cllr. E. Stenson suggested that the old Marian College in Mohill had so much potential, and suggested that the building could be used for so much including Mohill Youthreach.

Cllr. P.O'Rourke echoed and supported Cllr. E. Stenson remarks regarding Mohill Youthreach.

DOSD advised that Mohill Youthreach will be on the EMT's agenda in the coming week. Per DOSD, MSLETB are looking at the old Marian Building becoming the FET Centre for Leitrim.

Cllr. P. O'Rourke queried if there was any update with regard to Carrigallen V.S.

DOSD advised that he awaits confirmation on one technical item from DE but expected an announcement shortly.

Mr. P. Forde advised that Ballinode College is in serious need of temporary accommodation, per Mr. P. Forde the pre-fabs are at the end of their life and need to be replaced.

DOSD concurred with Mr. P. Forde's sentiments and advised that SOLAS is going through a transformation at the moment, a capital application is with SOLAS but may have to be re-submitted due to changes in internal process in SOLAS.

Cllr. S. Carey sought an update on works at St. Brendan's College.

DOSD advised that the design team are appointed, all reports are in the process of being completed, design proposals are advancing and discussions are to take place with Mayo Co Co to consider the connection of water and waste water.

The DOSD advised the board that MSLETB are currently dealing with a large number of building projects with limited resources, but re-assured the board the CE and MSLETB are doing their best to expedite the projects.

FURTHER EDUCATION AND TRAINING REPORT

Mr. Peter Egan, Director of FET, presented a comprehensive report on Further Education and Training for Mayo, Sligo and Leitrim Education and Training Board.

The DFET acknowledged the points raised with regard to Ballinode College and Mohill Youthreach, both of which are at the top of FET's priority list.

Chairperon, Cllr. R. O'Grady commended the DFET for all the excellent work that is ongoing in FET.

Cllr. M. Bohan thanked the DFET for his comprehensive report and remarked that it is fantastic that apprenticeships are now under the CAO process. Cllr. M. Bohan also congratulated FET and MSLETB for their proposed initiative with South West College, per Cllr. M. Bohan, it would be excellent if we can strengthen our Cross Border links.

Cllr. S. Carey commended FET on the new Local Creative Youth Partnership established for MSLETB and welcomed the appointment of Ms. Nessa Cosgrove. Cllr. S. Carey also welcomed the new UBU Youth Project for Erris.

SCHOOLS REPORT

The CE presented the Schools Report on behalf of Ms. Mary Madden, Director of Schools for Mayo, Sligo and Leitrim Education and Training Board.

Cllr. C. Hyland informed the board of an incident which occurred at a recent BOM meeting. The CE thanked Cllr. C. Hyland for the professional manner in which he dealt with the incident. The CE advised that he would be working with the Principal and the BOM with regard to same.

Cllr. P. O'Rourke suggested that the School Transport section should initiate the process earlier in the year in an effort to assist parents and avoid bottlenecks with regard to applications for school transport.

Chairperson, Cllr. R. O'Grady commended school leaders and staff for all their work in keeping schools open and safe.

The following documents were included in the Board Onenote for Noting by the Board.

MSLETB Child Protection Policy
MSLETB Adult Safeguarding Policy
MSLETB Dignity at Work Charter
MSLETB Recruitment and Selection Policy
OSD Professional Development Procedures
Approved Erasmus Trip Jan '22 to March '22
FET Committee Minutes 04.02.21
FET Committee Minutes 27.04.21
FET Committee Minutes 06.10.21
Youth & Arts Committee Minutes 15.03.21
Youth & Arts Committee Minutes 01.12.21
Youthreach Advisory Committee Minutes 10.02.21
Youthreach Advisory Committee Minutes 23.06.21
MSLETB – List of Correspondence
MSLETB – List of Circulars

The following documents were included in the Board Onenote for information purposes:

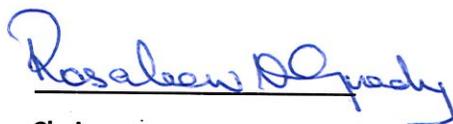
MSLETB	List of School Policies
MSLETB	List of School BOM Policies

The CE thanked the Board and everyone in the organisation for their ongoing support and wished everyone well for Christmas and 2022.

Chairperson, Cllr. R. O'Grady thanked all present and wished everyone all the best for 2022.

This concluded the business of the meeting.

Signed:



Chairperson

Date:

