

MAYO, SLIGO AND LEITRIM EDUCATION AND TRAINING BOARD

MINUTES OF THE PROCEEDINGS OF THE MEETING

HELD ONLINE VIA M.S. TEAMS ON Friday 18th February 2022 at 11.00a.m.

Mmes S. Finan
J. Van Aswegen
P. Ní. Thaidhg
D. Sheridan, M.C.C
R. O'Grady, S.C.C
Ms. N. McGowan
Cllr. M. Casserly

Messrs T. Connolly, M.C.C
C. Hyland, M.C.C
S. Carey, M.C.C.
P. O. Rourke, L.C.C
E. Stenson, L.C.C
A. Gibbons, S.C.C
P. Coffey
P. Forde
S. Kilgannon
M. Molloy

The following were also in attendance:

Mr. T. Grady, Chief Executive, Mr. Peter Egan, Director of Further Education and Training, Mr. Pat Howley, Director of Organisation Support and Development, Ms. Mary Madden, Director of Schools, Ms. C. Leonard and Ms. A Daly, Corporate Services.

APOLOGIES

Apologies were received from Cllr M. Bohan, Cllr. J. Caulfield, Cllr. C. Hyland and Cllr. R. Finn

DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interests declared.

ADOPTION OF MINUTES

The Minutes of:

- MSLETB's Board Meeting held on 16th December 2021 were adopted on the proposal of Mr. S. Kilgannon and seconded by Mr. T. Connolly

MATTERS ARISING

There were no matters arising.

RISK MANAGEMENT

The DOSD briefed the Board on the MSLETB's risk registers, which are up to date for Schools, FET & Corporate Services. MSLETB's Corporate Risk Register for Q4 2021 was noted by the Board.

GOVERNANCE

The CE briefed the Board on MSLETB's five sub committees and their functions. The five sub committees are; Audit & Risk Committee, Finance Committee, Youth & Arts Committee, Youthreach Advisory Committee and the Further Education and Training (FET) Committee. The CE commended the sub committees for the excellent oversight work they do. The CE proposed that sub-committees should be a standing item on the Board agenda.

The Board approved the inclusion of sub-committees as a standing item on the agenda on the proposal of Mr. P. Forde and seconded by Mr. S. Carey.

CHIEF EXECUTIVE'S REPORT

Welcome

The CE welcomed everyone and extended his thanks to the Chair.

Votes of Sympathy

MSLETB extended sympathies to the following:

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CHIEF EXECUTIVE'S REPORT Cont.

Votes of Congratulations

The CE congratulated 3rd year student [REDACTED] from Mohill Community College who won the Write a Poem Competition with Professional Development Service for Teachers (PDST).

Best Wishes to Parent Rep – Mr. Gerard Murphy

The CE advised the Board that Mr. Gerard Murphy's term as a Parent Representative ceased in December '21. The CE acknowledged and thanked Mr. Gerard Murphy for his dedication and support to the Board of MSLETB. The CE advised the board that the process for a male replacement had commenced.

The Board's approval was sought for the following leases:

Details of the proposed leases were circulated to Board members a number of days before the meeting.

Ballina Training Centre –

The Board approved the extension of the existing lease for MSLETB Ballina Training Centre, Riverside, Ridge Pool Road, Ballina, Co. Mayo F26 P278 (TC1) F26 HX46v(TC2) for a further 10 years at a cost of €141,500 per annum on the proposal of Ms P Ní Thaidgh and seconded by Mr E. Stenson.

It was noted by Mr. S. Kilgannon and other members of the Board suggested that it would be better value for money if the ETB's had approval to buy more properties instead of leasing.

Total Cost (ex Vat) per annum – €141,500

Sligo College Further Education – Modular Accommodation

The CE sought the Board's approval for the proposed replacement of prefabricated classroom block with new Modular Build. Details were circulated to the Board a number of days prior to the Board meeting.

The Board approved the replacement of prefabricated classroom block with modular build for Sligo College of Further Education, Clarion Road, Sligo, F91 DY66 on the proposal of Mr. T. Connolly and seconded by Mr. S. Kilgannon.

Total Cost per annum €264,000

Renewal of Letting Agreement for property in Ashtown, Co. Dublin for Craft Butchery Apprenticeship

The Board approved the renewal of an existing Letting Agreement for a further 1 year between Teagasc and MSLETB for property at Ashtown Food Research Centre in Ashtown, Co. Dublin for the Craft Butchery Apprenticeship on the proposal of Ms. N. McGown and seconded by Mr. P. O'Rourke.

Term: 1 year from - 31st March 2022 to 30th March 2023

Cost: €30K per annum

Cllr. P. O'Rourke queried if this property could have been leased anywhere in the West of Ireland. The CE advised that the property MSLETB is renting is in Teagasc's Food Research Centre with an abattoir on site which is ideal for the butchery course.

Gaeltacht Scholarship – MSLETB Irish Language Scholarship Scheme:

The CE sought the Board approval the continuation of the award of Scholarships in 2022.

Coláiste Mhuigheo, Ceathrú Thaidhg have reserved 24 places, it is proposed that MSLETB will sponsor 20 places and Coláiste Mhuigheo will provide 4 free places. The previously agreed allocation was:

12 places for Mayo Schools,
6 places for Mayo Schools
6 places for Leitrim Schools.

As per previous years, MSLETB will arrange for a competition to be run in our schools for the awarding of the scholarships.

The Gaeltacht scholarship was approved by the Board on the proposal of Mr. P Forde and seconded by Ms. P Ní Thaidh.

Sales Apprenticeship

The CE advised the Board the Sales Apprenticeship Launch is scheduled to take place on 10th March at 11 am in the Landmark Hotel Carrick-on-Shannon. An invite will be extended to Board members.

Outdoor Education and Training Launch

The CE advised the Board the Outdoor Education and Training Launch is scheduled to take place in Achill Outdoor on 28th February. An invite will be extended to Board members.

MSLETB Youth Projects

The CE expressed his satisfaction with how the Youth Work provision is going, significant work is ongoing in the Erris, North Mayo region. It is confirmed that we have secured another programme for South Sligo – the Youth Employability Support YESS Project South Sligo. The youth work is being coordinated by Mr. Trevor Sweetman and Ms. Breda Ruane in the ETB and the CE noted the great work that they are doing with Youthwork related stakeholders in the region and in enhancing and expanding MSLETB provision in this area of our work.

This concluded the CE's report.

Cllr D. Sheridan extended her heartfelt thanks to Ms. C. Leonard for all her work with the Board over the last two years and wished her the best in her new role in Corporate Services in MSLETB.

Approval of MSLETB's Service Plan 2022

The CE presented the MSLETB's Service Plan for approval and commented that this is an excellent and ambitious plan to serve our community for the year ahead. He thanked the staff of the organisation for all the effort they put into this realistic plan. The CE acknowledged the DOSD and his colleagues in Corporate Services for the work they have done with preparing the plan. Mr. P. Howley, DOSD echoed the CE's comments. The DOSD noted that the Service Plans set out the goals for the coming year and thanked the Corporate Service Department and all his team for collating this document.

Cllr S. Kilgannon noted the volume and increase in activity and work produced by the DOSD.

The Service Plan was approved by the Board on the proposal of Mr. S Kilgannon and seconded by Mr. M. Molloy

FURTHER EDUCATION AND TRAINING REPORT

Mr. Peter Egan, Director of FET, presented a comprehensive report on Further Education and Training for Mayo, Sligo and Leitrim Education and Training Board.

The DFET acknowledged the points raised with regard to Ballinode College and Mohill Youthreach, both of which are at the top of FET's priority list. The Chairperson, Cllr. R.

O'Grady commended the DFET for all the excellent work that is ongoing in FET.

Cllr. A. Gibbons noted and acknowledged the good work and commended the DFET and the FET report.

SCHOOLS REPORT

Ms. Mary Madden, Director of School presented a comprehensive report on Schools for the Mayo, Sligo and Leitrim Education and Training Board.

Chairperson, Cllr. R. O'Grady welcomed the funding that is due to be provided for the schools. Mr. S. Kilgannon noted that he supports the return to Leaving Certificate and Junior Certificate Examinations in person and is happy that the Minister and the Teacher's Unions support this.

ORGANISATIONAL SUPPORT AND DEVELOPMENT REPORT

Mr. P. Howley, Director of OSD (DOSD) presented a comprehensive Organisational Support and Development Report which incorporated the Finance Report, Human Resources, Corporate Services, Buildings Report and ICT Report for Mayo, Sligo and Leitrim Education and Training Board.

Chairperson, Cllr R. O'Grady commended this as a very positive report which demonstrated a huge amount of work ongoing and thanked the DOSD for his work.

Mr. S Kilgannon thanked the DOSD for his work. Mr. S. Kilgannon also noted that he was disappointed with how slow the project for Grange Post Primary School was progressing but hoped that it would now move along quicker to completion.

Cllr M Casserly thanked the DOSD and welcomed positive progress on Grange PPS. She stated it was positive and thanked the Chief Executive and DOSD for meeting the local group in Grange School and noted that the local community will benefit from this. The CE urged all stakeholders to do their best to progress this project.

The CE commended the work that all the Directors had achieved, and there has been some very positive feedback and significant progress made in MSLETB provision recently.

Cllr. E. Stenson commended the DOSD for his work and welcomed MSLETB's plans to apply for funding for the Old Marian College in Mohill.

Mr S. Kilgannon wished the DFET well with applying for funding to SOLAS and delivering for the region and also noted that MSLETB was pushing above its weight in terms of work and ongoing projects that were being driven.

The following documents were included in the Board OneNote for Noting by the Board.

MSLETB Customer Charter 2022 – 2025
MSLETB Customer Action Plan
Winner of PDST Write a Poem Competition- Poem by Frida Gurn Mohill Community College
Approved Erasmus + Project Trip March 2022
MSLETB – List of Correspondence
MSLETB – List of Circulars

The following documents were included in the Board OneNote for information purposes:

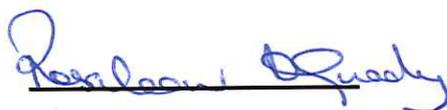
MSLETB	List of School Policies
MSLETB	List of School BOM Policies

The CE advised the board that the Statement of Strategy 2023- 2027 will remain a top priority over the coming months and it is intended to seek some assistance on facilitating this important document. The CE advised the Board that he will be seeking their input. The CE thanked the Board and everyone in the organisation for their ongoing support and wished everyone well for the coming months and also wanted to thank Ms. C. Leonard again for all her hard work contributing to the Board and wished her well in her new role in Corporate Services.

Chairperson, Cllr. R. O’Grady thanked all present and wished everyone all the best and looks forward to meeting everyone in person soon.

This concluded the business of the meeting.

Signed:



Chairperson

Date:

18/03/22