

MAYO, SLIGO AND LEITRIM EDUCATION AND TRAINING BOARD

MINUTES OF THE PROCEEDINGS OF THE MEETING

HELD ONLINE VIA M.S. TEAMS ON TUESDAY 9th November, 2021 at 4.00 p.m.

Mmes S. Finan
J. Van Aswegen
P. Ní. Thaidhg
R. O'Grady, S.C.C
M. Bohan, L.C.C
N. McGowan

Messrs J. Caulfield, M.C.C
C. Hyland, M.C.C
S. Carey, M.C.C.
P. O. Rourke, L.C.C
E. Stenson, L.C.C
P. Coffey
G. Murphy
P. Forde
S. Kilgannon
M. Molloy
A. Gibbons

The following were also in attendance:

Mr. T. Grady, Chief Executive, Ms. Mary Madden, Director of Schools, Mr. Peter Egan, Director of Further Education and Training, Mr. Pat Howley, Director of Organisation Support and Development and Ms. C. Leonard, Corporate Services.

APOLOGIES

Apologies were received from Cllr. D. Sheridan, Cllr. M. Casserly, Cllr. C. Hyland and Cllr. T. Connolly who was unable to attend the meeting.

DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interests declared.

ADOPTION OF MINUTES

The Minutes of:

- MSLETB's Board Meeting held on 14th September 2021 were adopted on the proposal of Mr. P. Forde and seconded by Cllr. M. Bohan.

MATTERS ARISING

There were no matters arising.

PRESENTATION FROM ETHOS COORDINATOR

Ms. Bernie Rowland, Ethos Coordinator for MSLETB delivered a presentation to the Board on the Ethos Framework Implementation. As Ethos Coordinator, Ms. Rowland will support schools as they begin to implement the ETBI Framework on Ethos. The presentation was very well received by the Board.

PRESENTATION ON CHARITIES GOVERNANCE CODE

Ms. Orla Reilly, Head of Corporate Services delivered a presentation to the Board on the Charities Governance Code, outlining MSLETB's and Charity Trustees (Board members) obligations under the code. Board members were provided with copies of the following documents the week before the meeting; Charities Act 2009, Charities Governance Code, MSLETB's draft Charities Compliance Record. Ms. Reilly reminded Board members who had not yet returned their Registered Charity Trustee Declaration to kindly do so.

The Board approved MSLETB's draft Charities Compliance Record on the proposal of Mr. P. Forde and seconded by Mr. G. Murphy.

RISK MANAGEMENT

The CE advised Board members that the Audit & Risk Annual Report, Audit & Risk committee minutes and Finance committee minutes are included in the Board sharepoint for noting. The CE acknowledged and thanked both the Audit & Risk committee and the Finance committee for their work and dedication.

APPROVAL SOUGHT FOR THE RENEWAL OF ELECTRONIC FUNDS TRANSMISSION

The CE briefed Board members on the rationale of having the EFT in place. The Board recommended the renewal of the Electronic Funds Transmission (EFT) facility on the proposal of Ms. P. N. Thaidhg and seconded by Cllr. S. Carey.

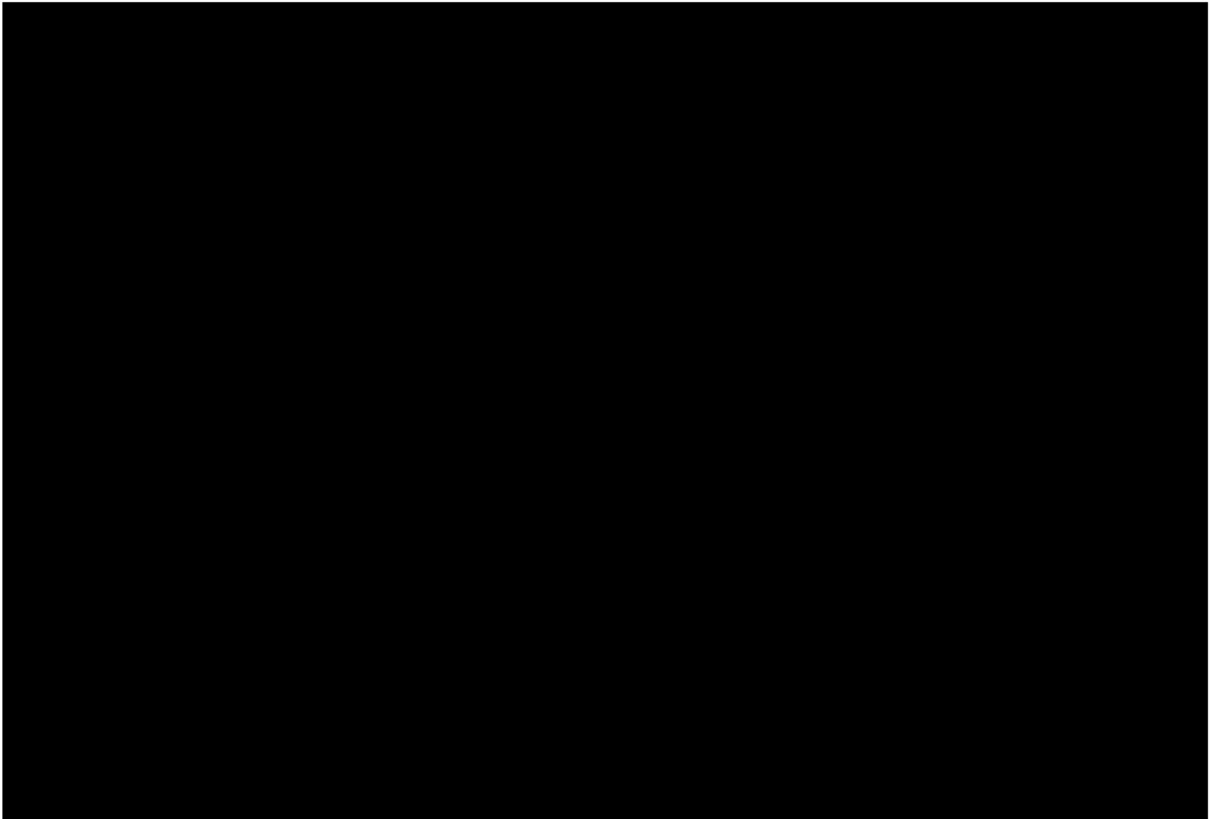
CHIEF EXECUTIVE'S REPORT

Welcome

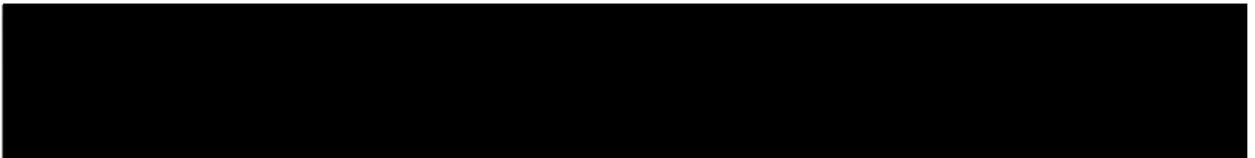
The CE welcomed everyone and thanked members for logging in online.

Votes of Sympathy

MSLETB extended sympathies to the following:



Congratulations



Technological University

The CE welcomed the news that Galway, Mayo Institute of Technology, Letterkenny Institute of Technology and IT Sligo have together been approved for designation as a Technological University announced by Minister Simon Harris TD recently. The CE congratulated all involved.

Co-Opt Request – St. Joseph’s Community College

Mr. John Killeen, Principal of St. Joseph’s Community College, Charlestown requested the Board’s approval to co-opt the following members onto the Board of Management of St. Joseph’s Community College. Mr. Ciaran McBrien and Mr. Gerry Murray.

The co-opting of Mr. Ciaran McBrien onto the Board of Management of St. Joseph’s Community College was approved by the Board on the recommendation of Cllr. A. Gibbons and seconded by Ms. N. McGowan.

The co-opting of Mr. Gerry Murray onto the Board of Management of St. Joseph’s Community College was approved by the Board on the recommendation of Cllr. A. Gibbons and seconded by Ms. N. McGowan

ETBI AGM

The CE thanked all members who logged into the ETBI AGM on Thursday 30th September.

National SMART Driving Training Programme Launch held on 16th September

The CE acknowledged and thanked all involved in the National SMART Driving Training Programme Launch which was held on 16th September in Naas. MSLETB in collaboration with Waterford and Wexford ETB and in partnership with the Irish Road Haulage Association launched the SMART Driving Training Programme which provides essential training on safe and efficient driving for professional HGV drivers. The event was livestreamed as capacity was limited due to Covid 19 restrictions in place at the time.

CE Forum updates:

The CE briefed the Board on the following items from the recent CE Forum; Apprenticeship Action Plan, Tertiary Education and ETBI’s Communication Strategy.

This concluded the CE’s report.

SCHOOLS REPORT

Ms. M. Madden, Director of Schools (DOS) presented the Schools Report for Mayo, Sligo and Leitrim Education and Training Board.

Chairperson, Cllr. R. O’Grady thanked the DOS for her report and acknowledged the benefit of DEIS, per Cllr. O’Grady she looks forward to more schools applying for DEIS status. Cllr. O’Grady thanked all involved in keeping our schools open in these challenging times./

Cllr. M. Bohan thanked the DOS for her report and queried if the criteria for DEIS approval had changed and queried if MSLETB will support schools applying for DEIS status. The DOS advised that the model is not yet agreed but when same is available, MSLETB will give every support possible to schools who are interested in applying.

Cllr. M. Bohan queried if trips abroad will be going ahead if guidelines allow for same. DOS advised that MSLETB await guidelines from the DE in relation to trips abroad, but in the meantime the EMT will look at requests on a case by case basis.

Mr. G. Murphy queried if ETBI could possibly assist with the provision on online revision courses for Leaving Certificate exam students. The DOS thanked advised that schools themselves would be best placed to deal with revision courses.

ORGANISATIONAL SUPPORT AND DEVELOPMENT REPORT

Mr. P. Howley, Director of OSD (DOSD) presented a comprehensive Organisational Support and Development Report which incorporated the Finance Report, Buildings Report and ICT Report for Mayo, Sligo and Leitrim Education and Training Board.

Chairperson, Cllr. R. Grady thanked the DOSD for his comprehensive report and acknowledged all the excellent work that is ongoing in OSD.

Mr. S. Kilgannon advised that funding remains an issue for school BOM's. The DOSD acknowledged that it is a challenge for schools to stay within budget given rising costs, but encouraged school BOM's to do their best to stay within budget. Per the DOSD schools are given priority in the allocation of funding.

Mr. S. Kilgannon suggested that announcements with regard to school extensions etc., should not be made unless they can be delivered on, as the timeframe from announcement to the commencement of projects can be very drawn out, giving Grange Post Primary School as an example. The DOSD expressed his disappointment that the Grange Post Primary School project had to be put on hold temporarily, we are doing our best and working with all stakeholders involved. The DOSD advised that MSLETB does not have a buildings officer, that significant work is been carried two staff members who are Grade IV and Grade V. The DOSD also advised that in some instances, the media and politicians hear about funding approvals before the MSLETB Executive are informed by the relevant Department.

Mr. P. Coffey queried what the criteria is for inclusion on the SNA panel, the DOSD advised Mr. Coffey that he will get HR to contact him directly with regard to this query.

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FURTHER EDUCATION AND TRAINING REPORT

Mr. Peter Egan, Director of FET, presented a comprehensive report on Further Education and Training for Mayo, Sligo and Leitrim Education and Training Board.

Chairperson, Cllr. R. O’Grady commended the DFET for all the excellent work that is ongoing in FET.

Mr. P. Forde acknowledged and thanked the DFET and his team for all their excellent work on the Mitigating Against Educational Disadvantage Fund (MAEDF).

The following documents were included in the Board Onenote for Noting by the Board.

1. Audit Committee Annual Report
2. Minutes of A&R committee meetings
3. Minutes of Finance committee meetings
4. List of Correspondence
5. List of Circulars

The following documents were included in the Board Onenote for information purposes:

MSLETB	List of school policies
MSLETB	List of school BOM minutes

ANY OTHER BUSINESS

Cllr. P. O’ Rourke advised that Carrigallen Vocational School is currently finding it extremely difficult to source substitute teachers. Ms. Mary Madden, DOS advised that the lack of substitute teachers is an issue nationally at the moment and that a national task force is been set up to address this issue.

This concluded the business of the meeting.

Signed: Rosaleen O'Grady
Chairperson

Date: 16.12.2021.

