

**MAYO, SLIGO AND LEITRIM EDUCATION AND TRAINING BOARD**

**MINUTES OF THE PROCEEDINGS OF THE MEETING**

**HELD ONLINE VIA M.S. TEAMS ON TUESDAY 16<sup>th</sup> February, 2021 AT 4.00 p.m.**

Mmes D. Sheridan, M.C.C.  
S. Finan  
J. Van Aswegen  
P. N. Thaidhg  
R. O'Grady, S.C.C  
M. Bohan, L.C.C  
M. Casserly

Messrs J. Caulfield, M.C.C  
T. Connolly, M.C.C  
S. Carey, M.C.C  
C. Hyland, M.C.C  
R. Finn, M.C.C.  
P. O. Rourke, L.C.C  
E. Stenson, L.C.C  
P. Coffey  
G. Murphy  
P. Forde  
M. Molloy  
S. Kilgannon

The following were also in attendance:

Mr. T. Grady, Chief Executive, Ms. Mary Madden, Director of Schools, Mr. Peter Egan, Director of Further Education and Training, Mr. Pat Howley, Director of Organisation Support and Development and Ms. C. Leonard, Corporate Services.

### **APOLOGIES**

Apologies were received from Ms. N. McGowan and Cllr. A. Gibbons who was unable to attend the meeting.

### **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interests declared.

### **ADOPTION OF MINUTES**

The Minutes of:

- MSLETB Board Meeting, held on 15<sup>th</sup> December 2020, were adopted on the proposal of Ms. S. Finan and seconded by Cllr. T. Connolly.

(The minutes were updated to reflect J Van Aswegen's attendance at the 15<sup>th</sup> December Board meeting, inadvertently omitted in the draft minutes).

### **MATTERS ARISING**

There were no matters arising.

### **CHIEF EXECUTIVE'S REPORT**

#### **Welcome**

The CE welcomed everyone and thanked members for logging in online to our first board meeting of 2021.

**Votes of Sympathy**

Sympathies were extended to:

- [Redacted]
  - [Redacted]
  - [Redacted]
  - [Redacted]
  - [Redacted]
  - [Redacted]
  - [Redacted]
- [Redacted]
- [Redacted]

## **CHIEF EXECUTIVE'S REPORT cont.**

### **Minister Harris's virtual visit to Youthreach Ballinrobe – 11<sup>th</sup> February, 2021**

The CE advised the Board that Minister Harris made a virtual visit to Youthreach Ballinrobe on Thursday 11<sup>th</sup> February, 2021. Minister Harris met with a number of Youthreach students, staff, management and also MSLETB's chairperson, Cllr. J. Caulfield. The CE commended Youthreach Ballinrobe and in particular the three students who met with Minister Harris, they did themselves and Youthreach Ballinrobe proud. The CE advised the Board that he would have liked to have invited more stakeholders to the meeting, but the department put tight numbers on the amount of attendees. The primary focus of the meeting was about the students experience of Youthreach and the services it provides. Minister Harris was very generous with his time and the meeting was very successful and worthwhile.

Chairperson, Cllr. J. Caulfield added that he was in awe of the three students that met with Minister Harris, they were three excellent ambassadors and were testament to the tremendous work carried out by Youthreach.

Cllr. C. Hyland acknowledged and congratulated Youthreach staff throughout MSLETB on the excellent work they do, and expressed the importance of our Youthreach buildings being bright, inviting and well maintained.

### **Youth & Arts Committee**

The Board approved the nomination received from Comhairle na nÓg, (M [REDACTED] [REDACTED]) on the recommendation of Ms. D. Sheridan and seconded by Cllr. T. Connolly.

### **COVID 19 Update**

The CE advised the Board that online teaching and learning is continuing in all our schools and centre's in line with Government guidelines. All OSD staff continue to work from home only attending the office where absolutely necessary for completion of essential services.

## **CHIEF EXECUTIVE'S REPORT cont.**

### **FET College of the Future**

The CE advised that Board that MSLETB have commenced an internal consultation with ETB staff on a FET organisation of the future to "Reimagine it's FET Services". This will enable MSLETB to move forward to harmonise and integrate services and programmes, as MSLETB start to engage with SOLAS on the New FET Strategy 2020-2024.

### **Inaugural Review of Quality Assurance**

The CE briefed the Board on the upcoming Inaugural Review of Quality Assurance which MSLETB is participating in, this is a national pilot with 3 other ETB's. MSLETB will lead in the integration, harmonisation and development of new QA Policies and Procedures in the Sector.

This concluded the CE's report.

## **APPROVAL OF MSLETB'S SERVICE PLAN 2021**

Board members were provided with a copy of the draft 2021 Service Plan a number of days prior to the Board meeting. The CE acknowledged and thanked everyone who worked on the service plan, advising that the plan is ambitious but achievable and makes us plan ahead.

Mr. P. Howley, DOSD thanked everyone who contributed to the service plan, in particular Corporate Services for their huge effort in coordinating and finalising the service plan. He also noted DFET and DOS contributions and acknowledged and thanked Cllr. P. O'Rourke and the Finance Committee for their role in reviewing and recommending approval of the service plan.

Chairperson, Cllr. J. Caulfield complemented all the work that was done on the service plan.

The Board approved the 2021 Service Plan on the proposal of Mr. P. Forde and seconded by Dr. J. Van Aswegen

### ELECTION OF LCDC NOMINEE FOR GOVERNING BODY SLIGO IT

After some discussion, the board agreed on the proposal of Cllr. P. O'Rourke and seconded by Cllr. E. Stenson that the ballot should be conducted by postal vote, with the Chairperson, Cllr. J. Caulfield to act as the returning officer and the CE or one of his representative's to act as an independent observer. It was also agreed that the count should be take place on the day of the next board meeting, Tuesday 23<sup>rd</sup> March.

### SCHOOLS REPORT

Ms. M. Madden, Director of Schools presented the Schools Report for Mayo, Sligo and Leitrim Education and Training Board. **(Appendix 1).**

Mr. S. Kilgannon commended TUI staff on their professional and pro-active approach to online teaching during this pandemic.

### FURTHER EDUCATION AND TRAINING REPORT

Mr. Peter Egan, Director of FET, presented the Further Education and Training Report for Mayo, Sligo and Leitrim Education and Training Board. **(Appendix 2)**

Cllr. M. Bohan queried if the proposed de-coupling of PLC's from Post Primary Schools could possibly have a negative effect on smaller PLC's. Mr. P. Egan, Director of FET advised that de-coupling will have to be managed in order to ensure it won't have a negative effect. Ease of access for learners is very important. The CE echoed these sentiments, acknowledging the ongoing requirement for outreach provision.

### ORGANISATIONAL SUPPORT AND DEVELOPMENT REPORT

Mr. P. Howley, Director of OSD (DOSD) presented the Organisation Support and Development Report which also incorporated the Finance Report, Building Report and ICT Report for Mayo, Sligo and Leitrim Education and Training Board. **(Appendix 3).**

DOSD briefed the Board on a meeting that was held with the DES on the 25<sup>th</sup> January, 2021. The CE and DOS also attended this meeting, all school buildings and school enrolments were discussed at this meeting which was very productive. ....../

Cllr. P. O'Rourke queried the Long Term Projected Enrolment (LTPE) figure for Carrigallen V. S. The CE explained how the process is expected to progress. The CE anticipates the DES shall issue a schedule of accommodation for Carrigallen V.S.

**Short term leases of a property at Casadh An Taoille", Currane, Achill**

DOSD sought the Board's approval for the short term lease of a property at [REDACTED] Achill to rehouse Achill VTOS in the short term (6 to 12 months).

The Board approved the lease on the recommendation of Mr. P. Murphy and seconded by Cllr. C. Hyland.

**CORRESPONDENCE:**

The correspondence, as circulated (Appendix 4), was noted.

**ANY OTHER BUSINESS**

This concluded the business of the meeting.

Signed:

John Caulfield  
Chairperson

Date:

23/03/21