

**MAYO, SLIGO AND LEITRIM EDUCATION AND TRAINING BOARD**  
**MINUTES OF THE PROCEEDINGS OF THE MEETING**  
**HELD ONLINE VIA M.S. TEAMS ON TUESDAY 20<sup>th</sup> April, 2021 AT 4.00 p.m.**

Mmes D. Sheridan, M.C.C.  
S. Finan  
M. Casserly  
J. Van Aswegen  
P. N. Thaidhg  
R. O'Grady, S.C.C  
M. Bohan, L.C.C  
N. McGowan

Messrs J. Caulfield, M.C.C  
T. Connolly, M.C.C  
C. Hyland, M.C.C  
R. Finn, M.C.C  
S. Carey, M.C.C.  
P. O. Rourke, L.C.C  
E. Stenson, L.C.C  
A. Gibbons S.C.C  
P. Coffey  
G. Murphy  
P. Forde  
M. Molloy  
S. Kilgannon

The following were also in attendance:

Mr. T. Grady, Chief Executive, Ms. Mary Madden, Director of Schools, Mr. Peter Egan, Director of Further Education and Training, Mr. Pat Howley, Director of Organisation Support and Development and Ms. C. Leonard, Corporate Services.

### **DECLARATION OF CONFLICT OF INTEREST**

Dr. J. Van Aswegen advised the board that she would excuse herself from the meeting while item No. 4 (Election of LCDC nominee re Governing Body of Sligo IT) was being dealt with as Dr. J. Van Aswegen was one of the nominees.

### **ADOPTION OF MINUTES**

The Minutes of:

- MSLETB's Board Meeting, held on 23<sup>rd</sup> March 2021, were adopted on the proposal of Mr. P. Forde and seconded by Mr. G. Murphy.

### **MATTERS ARISING**

There were no matters arising.

### **ELECTION OF LCDC NOMINEE TO SIT ON THE GOVERNING BODY OF SLIGO IT**

Dr. J. Van Aswegen left the meeting at 4.08 p.m.

Chairperson, Cllr. J. Caulfield advised members that in his opinion both candidates were excellent and either candidate would make a positive contribution to the Governing Body of Sligo IT. However as there was only one vacancy and the result of the postal ballot was a tie, the Chairperson, Cllr. J. Caulfield advised the board that he was going to exercise his right to have the casting vote. Cllr. J. Caulfield advised the board that he was putting Mr. John Feerick forward for ministerial approval.

Cllr. A. Gibbons queried the gender balance from MSLETB on the Governing Body of Sligo IT. The CE advised that currently there are 3 females and 2 males and the nomination of Mr. John Feerick would bring this to 3 females and 3 males.

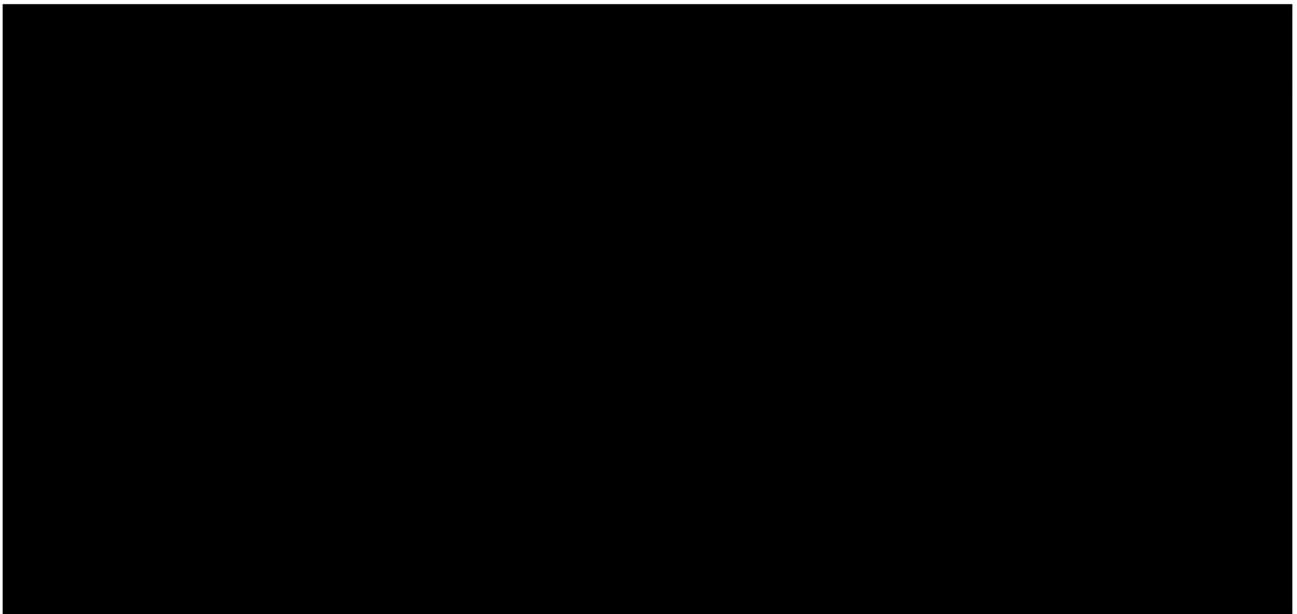
## **CHIEF EXECUTIVE'S REPORT**

### **Welcome**

The CE welcomed everyone and thanked members for logging in online.

### **Votes of Sympathy**

Sympathies were extended to:



### **COVID 19 Update**

The CE provided the following update to the board:

- OSD staff continue to work from home only attending the office where absolutely necessary for completion of essential services.
  
- All students in MSLETB schools returned to school on April 12th 2021.
  
- FET learners are returning to Centre's on a phased basis in line with guidelines.

The CE complimented all staff, students and learners on all the great work that is ongoing despite the challenges of Covid 19.

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### CE's report cont.

#### School BOM Vacancies:

The CE advised the board that a number of MSLETB schools currently have a vacant position/s on their BOM's.

Cllr. M. Bohan proposed that a meeting of the BOM Sub Committee should be arranged to deal with the current vacancies. Mr. S. Kilgannon seconded this proposal.

This concluded the CE's report.

### **SCHOOLS REPORT**

Ms. M. Madden, Director of Schools presented the Schools Report for Mayo, Sligo and Leitrim Education and Training Board.

A number of board members complimented school principals and staff for the huge team effort that they have put in throughout the last school year. Compliments and best wishes were also extended to school students.

### **ORGANISATIONAL SUPPORT AND DEVELOPMENT REPORT**

Mr. P. Howley, Director of OSD (DOSD) presented the Organisation Support and Development Report which also incorporated the Finance Report, Building Report and ICT Report for Mayo, Sligo and Leitrim Education and Training Board.

Cllr. S. Carey thanked Mr. P. Howley for the comprehensive ODS report and welcomed the good news on additional accommodation approved for St. Brendan's College, Belmullet. Cllr. S. Carey acknowledged and thanked all involved for their efforts and support to St. Brendan's.

Mr. P. Coffey queried if there was any update on the application currently with the DES for Carrigallen V.S. Mr. P. Howley advised that he was expecting to hear back from the DES any day now and is hopeful of a positive outcome. The CE advised Mr. P. Coffey that temporary accommodation relating to Covid 19 will have to be reviewed. The CE reassured Mr. P. Coffey that MSLETB are doing everything they can to progress the application with the DES.

Cllr. P. O' Rourke advised that the current practice of vehicles dropping off and picking up at Carrigallen V.S. is not sustainable. Cllr. P. O'Rourke acknowledged that OSD are doing their best to progress the application with the DES.

Mr. P. Coffey raised a query with regard to the procurement process for the maintenance of school equipment and machinery. Mr. P. Howley advised that he is the chair of the ETBI Buildings Group and advised that the group recently recommended that the procurement for the maintenance of school equipment and machinery is due to be done in Lots through a National Framework.

Cllr. C. Hyland thanked Mr. P. Howley for his comprehensive report and fully concurred that a strong case needs to be put to the department for the upgrade of MSLETB's HQ offices and CCFE buildings in Newtown, Castlebar.

Cllr. R. O'Grady thanked Mr. P. Howley for this comprehensive update and expressed her thanks and satisfaction that the proposed development for Grange Post Primary School is now going to planning stage.

#### **FURTHER EDUCATION AND TRAINING REPORT**

Mr. Peter Egan, Director of FET, presented the Further Education and Training Report for Mayo, Sligo and Leitrim Education and Training Board.

Cllr. M. Bohan acknowledged and thanked Mr. P. Egan for all the excellent work FET are doing.

Mr. S. Kilgannon congratulated Mr. P. Egan on a wonderful report. Mr. S. Kilgannon welcomed the increased emphasis on apprenticeships at a national and local level and hopes that career guidance teachers will put an increased emphasis on apprenticeships.

Cllr. R. O'Grady also welcomed the increased emphasis on apprenticeships going forward.

Cllr. M. Casserly advised that as a career guidance teacher herself, she is aware that there is a huge focus and demand for apprenticeships, however she advised that students are finding it difficult to get placements due to the lack trades people.

Chairperson, Cllr. J. Caulfield thanked Mr. P. Egan for his report and acknowledged all the positive work that is ongoing in FET. Cllr. J. Caulfield advised that he is passionate about apprenticeships and the huge opportunities they offer.

The following documents were included in the Board Onenote for information:

MSLETB	List of Correspondence
MSLETB	List of Circulars
MSLETB	List of school policies

**ANY OTHER BUSINESS**

Chairperson, Cllr. J. Caulfield thanked everyone for attending online and hoped that the board will soon be in a position to meet face to face when guidelines allow for same.

This concluded the business of the meeting.

Signed:

John Caulfield  
Chairperson

Date:

25/05/21