

**MAYO SLIGO AND LEITRIM EDUCATION AND TRAINING BOARD**

**MINUTES OF THE PROCEEDINGS OF THE MEETING**  
**HELD ON TUESDAY 11<sup>th</sup> FEBRUARY, 2020, AT 4.30 P.M.**  
**IN THE FET CENTRE, SWINFORD.**

Cllr. M. Bohan presided at the Meeting and the following Members were present: -

Mmes            D. Sheridan, M.C.C.,  
                    R. O'Grady, S.C.C.,  
                    P. Ní Thaidhg  
                    J. Van Aswegen  
                    S. Finan

Messrs.        J. Caulfield, M.C.C.,  
                    S. Carey, M.C.C.  
                    T. Connolly, M.C.C.,  
                    C. Hyland, M.C.C.,  
                    R. Finn, M.C.C.,  
                    P. O'Rourke, L.C.C.  
                    E. Stenson, L.C.C.  
                    C. MacManus, S.C.C.,  
                    G. Murphy,  
                    P. Coffey,  
                    M. Molloy,  
                    S. Kilgannon,  
                    P. Forde.

The following were also in attendance:

Mr. Peter Egan, Director of Further Education and Training, Mr. Pat Howley, Director of Organisation Support and Development, Ms. Mary Madden, Director of Schools, Ms. C. Leonard, Corporate Services, MSLETB.

**APOLOGIES FOR INABILITY TO ATTEND MEETING**

Apologies for inability to attend the Meeting were received from Cllr. M. Casserly, S.C.C., Ms. N. McGowan and Mr. Malachy Molloy.

**DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interests declared.

### **ADOPTION OF MINUTES**

The Minutes of:

- MSLETB Board Meeting, held on 10<sup>th</sup> December, were adopted on the proposal of Cllr. E. Stenson and seconded by Cllr. C. MacManus

### **MATTERS ARISING**

There were no further matters arising.

### **FINANCIAL REPORT.**

Mr. Pat Howley, Director of Organisation Support and Development presented the combined Financial Report for Mayo, Sligo and Leitrim Education and Training Board and circulated details of the Receipts and Payments to the end of **November 2019**. Total expenditure amounted to **€90,499,113** with total receipts of **€87,106,211**. Total expenditure on the Capital Account amounted to **€2,918,000** with total receipts of **€2,520,000**. The Bank Balance at the end of December 2019 was **€5,883,146**

The Meeting approved the Financial Report (**Appendix 1**), on the proposal of Mr. S. Kilgannon and seconded by Ms. D. Sheridan

### **FUNDING FOR SCHOOLS:**

Mr. S. Kilgannon raised the point that schools are still under budgetary pressures, from talking to schools, funding increases are very slim. Mr. P. Howley acknowledged the point raised by Mr. S. Kilgannon and advised that he is acutely aware of the budgetary pressures schools are under.

Mr. P. Coffey queried if funding would be available in order to carry out recommendations of a recent health & safety risk assessment carried out in Schools as funding is an issue for Schools. Ms. M. Bohan (Chair) suggested writing to the DES regarding funding for schools.

It was agreed that the Board would write to the DES with regard to funding for schools.

### **ORGANISATIONAL SUPPORT AND DEVELOPMENT**

Mr. P. Howley, Director of OSD presented the Organisational Support and Development Report which also incorporated the Building Report and ICT Report for Mayo, Sligo and Leitrim Education and Training Board – (**Appendix 2**).

**CARRIGALLEN VOCATIONAL SCHOOL:**

**3 x 49m<sup>2</sup> classrooms, 1 x 15m<sup>2</sup> SET room, 2 x WC's & 1 x WC for assisted users** - Sanction received. Consultant appointed. Costings ready for submission to DES. Site Appraisal and Development Control Plan has been submitted to the DES for their consideration. Awaiting response. Concern was raised by Board members regarding the accommodation situation in Carrigallen V.S. The Director of OSD informed the Board regarding the DES position on temporary accommodation and the Board was updated on the present situation regarding applications to the capital appraisals unit in the DES.

Cllr. P. O'Rourke queried if the present application submitted to DES has taken cognisance of the challenges with the present site at Carrigallen V.S in the context of challenging access due to site position, slope, size and related accessibility. He also raised the issue of traffic access to the school. Mr. P. Howley advised that he was aware of these issues and highlighted it to the DES. The CE advised the Board that every effort is being made to advance the building related applications for Carrigallen V.S. with the DES.

**NON-ETB SCHOOLS PROJECT – Glencastle National School:**

MSLETB is providing support and assistance associated with this building project. Full Design Team is appointed and pre-start meeting to be arranged. Mr. S. Carey queried when building should start? Mr. P. Howley advised that he expected building work to commence before the end of 2020.

**SCHOOLS REPORT.**

Ms. M. Madden, Director of Schools presented the Schools Report for Mayo, Sligo and Leitrim Education and Training Board. (**Appendix 3**)

**FURTHER EDUCATION AND TRAINING REPORT.**

Mr. Peter Egan, Director of FET, presented the Further Education and Training Report for Mayo, Sligo and Leitrim Education and Training Board. (**Appendix 4**).

**NATIONAL EDUCATION AWARDS**

Mr. S. Kilgannon extended a vote of congratulations to FET and Mr. P. Egan on MSLETB being shortlisted to the final seven of the National Education Awards for the Business Collaboration category in relation to MSLETB's Sales Apprenticeship.

**BUSINESS PLANNING DAY**

J. V. Aswegen queried if the Business Planning Day is open to members of the Board? P.E advised that it is primarily focused for staff.

#### **SERVICE PLAN**

MSLETB's Service Plan 2020 was presented to the Board. The Board approved the Service Plan on the proposal of Cllr. T. Connolly and seconded by Mr. P. Forde. It was agreed that due to the short timeline in compiling and presenting the Service Plan to the Board, that members could come back to the Board for clarifications should they need to do so upon their individual reviews of the Service Plan.

#### **AUDIT & RISK COMMITTEE**

The Chair advised the Board that she spoke with Cllr. R. O'Grady and Ms. J. V. Aswegen and both were agreeable to withdraw from the Audit & Committee as it has become clear from further clarification of the governance circular 0002/2019 that no more than 3 Board members should be on this committee.

#### **NOMINATIONS TO THE SEANAD CULTURAL AND EDUCATIONAL PANEL**

The Chair advised the Board that ETBI were seeking nominations from interested parties to submit and expression of interest form to ETBI by Friday, 14<sup>th</sup> February 2020. Interested parties who submit an application and are successful in the shortlisting process, will be required to present to the ETBI board meeting on 18<sup>th</sup> February 2020.

No Board member expressed an interest in submitting an expression of interest form.

#### **IT SLIGO, GOVERNING BODY NOMINEES**

The existing Governing Body of IT Sligo expires on 31<sup>st</sup> March 2020.

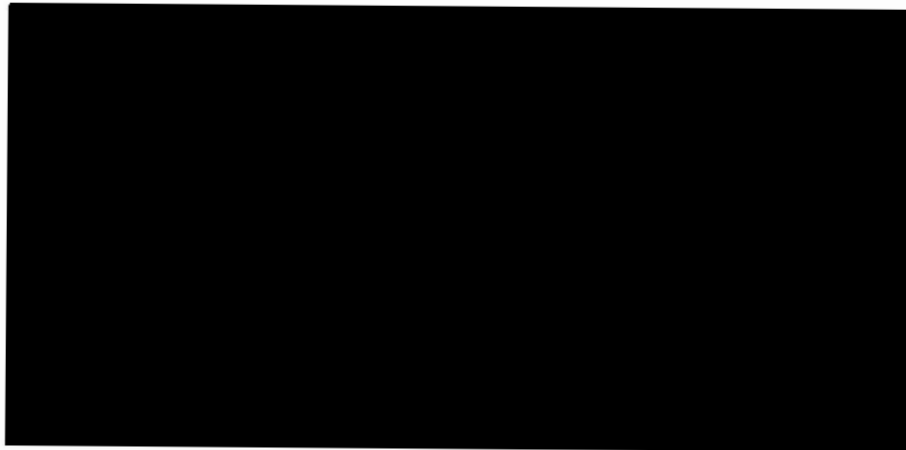
In line with RTC Act 1992 and following a ballot, the following Board members were nominated under **Section 4 (1) (a) and (b)**

1. Cllr. M. Bohan
2. Cllr. R. Finn
3. Cllr. R.O'Grady
4. S. Kilgannon
5. M. Madden
6. Await receipt of nominee from Donegal ETB.

### CHIEF EXECUTIVE'S REPORT

The Chief Executive (CE) acknowledged the ongoing work and contribution of Schools, FET and OSD.

**Votes of Sympathy:** The Meeting passed Votes of Sympathy to:



**Votes of Congratulations:** The Meeting passed Votes of Congratulations to:



**Disclosure of Interests:** Ethics in Public Office Act 1995.

The CE thanked members who have returned their form and encouraged any members who have not yet done so, to please return their form as soon as possible.

#### **Chairpersons of ETB Boards:**

The CE advised the Board that ETBI Governance Training Programme will now take place on **Saturday, 29<sup>th</sup> February** in ETBI, Pipers Hill Campus, Kilcullen Road, Naas, Co. Kildare, from **11am to 3.30pm**. The training was initially planned for Saturday 25<sup>th</sup> but was postponed.

### CHIEF EXECUTIVE'S REPORT (cont.)

**Travel Abroad:** The Meeting noted the following:

#### **Westport College of Further Education: Erasmus +**

■■■■■ travelling to Ragdale, Leicestershire, UK from 14<sup>th</sup> - 16<sup>th</sup> February 2020 to accompany students to/from their Erasmus Placement.

■■■■■ travelling to Cornwall and Devon from 15<sup>th</sup> - 17<sup>th</sup> February 2020 to accompany students to/from their Erasmus Placement.

■■■■■ travelling to Granada, Spain 2<sup>nd</sup> -4<sup>th</sup> February to accompany students to/from their Erasmus Placement.

#### **Colaiste Pobail Acla**

■■■■■ travelling to Prague from 20<sup>th</sup> -24<sup>th</sup> April, 2020 to accompany student to/from Erasmus placement.

■■■■■ travelling to Prague from 20<sup>th</sup> -24<sup>th</sup> April, 2020 to accompany student to/from Erasmus placement.

■■■■■ travelling to Nisko, Poland from 23<sup>rd</sup> - 27<sup>th</sup> March 2020 to accompany students to/from Erasmus placement.

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■■■■■ travelling to Switzerland from 27<sup>th</sup> -30<sup>th</sup> April to accompany Transition year students on School trip.

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#### **Carrigallen Vocational School**

■■■■■ teacher Carrigallen Vocational School attended the Showbie Conference, Glasgow on 31<sup>st</sup> January 2020.

**APPROVAL OF SUB-COMMITTEE MINUTES / POLICIES.**

The Meeting adopted **the following Sub-Committee Minutes/ Policies,** on the proposal of Cllr. T. Connolly and Mr. P. Forde.

**Minutes of Board of Management**

School	Date of Board of Management Meeting Minutes
Mohill Community College	11.06.2019
St. Brendan's College	05.07.2019
Coláiste Iascaigh	24.10.2019
Coláiste Iascaigh – Principals Report	12.12.2019
Coláiste Pobail Acla	22.10.2019

**MSLETB Policies**

MSLETB	For Noting
	1. Corporate Eye Care Policy

**CORRESPONDENCE:**

The **correspondence**, as circulated (**Appendix 5**), was noted.

**AOB**

S. Kilgannon noted the condition of Head Office in Newtown, Castlebar and in his opinion new offices are needed. Per S. Kilgannon we should put in an application for new offices. The CE advised the Board that we have an application for upgrading the Castlebar Head Office and CCFE with DES for some time. Other premises in Castlebar are being considered as current offices and Castlebar College of Further Education premises are not fit for purpose and arguably one of the worst ETB premises in the country. The CE advised the Board that the proposal was submitted to DES in late 2018. Presently, any funding for relocating FET services would have to come from SOLAS. The CE indicated that this accommodation situation is being pursued with both DES and SOLAS.

The next meeting of the Board will take place on **Tuesday, 24<sup>th</sup> March 2020** at 4:30 p.m. in the Quay St., office in Sligo.

**This concluded the business of the Meeting.**

Signed:

Mary Behan  
Chairperson

Date:

23/06/2020

Head Office,  
Newtown, Castlebar.





**etb**

Bord Oideachais agus Oiliúna  
Mhaigh Eo, Shligigh agus Liatroma  
Mayo, Sligo and Leitrim  
Education and Training Board

**MAYO, SLIGO & LEITRIM ETB**  
**Monthly Receipts & Payments - Combined Report**

**Dec-19**

	OPERATING ACCOUNT								CAPITAL ACCOUNT			
	Pay	Non-Pay	Sundry Other	Training Centre Expend	Total Monthly Expenditure 2019	Total Monthly Expenditure 2018	Total Receipts 2019		Receipts 2019	Receipts 2018	Payments 2019	Payments 2018
	€0,000	€0,000	€0,000	€0,000	€0,000	€0,000	€0,000		€0,000	€0,000	€0,000	€0,000
January	3,228	257	2,921	1,518	7,924	6,866	12,571		48	7	116	16
February	3,206	394	1,608	1,991	7,199	6,408	1,027		0	26	41	1
March	3,104	658	1,628	2,427	7,817	7,212	6,674		65	45	201	98
April	3,279	262	1,766	1,431	6,738	7,135	6,231		50	19	272	23
May	3,944	176	1,778	2,076	7,974	6,682	10,089		654	11	270	20
June	3,196	151	1,607	1,425	6,379	6,836	4,714		0	0	134	3
July	3,017	217	1,787	1,297	6,318	6,138	9,604		458	138	154	93
August	3,471	148	1,471	1,524	6,614	6,350	3662		716	116	319	115
September	2,966	214	1,264	1,183	5,627	5,582	10,864		62	11	140	100
October	3,178	159	1,857	2,097	7,291	6,785	4,758		39	85	530	4
November	4,427	200	2,357	1,941	8,925	7,216	4,718		36	213	339	389
December	3,389	323	2,931	2,130	8,772	7,372	9,677		392	559	402	98
<b>Total</b>	<b>40,405</b>	<b>3,159</b>	<b>22,975</b>	<b>21,040</b>	<b>87,578</b>	<b>80,582</b>	<b>84,589</b>	<b>80,883</b>	<b>2,520</b>	<b>1,230</b>	<b>2,918</b>	<b>960</b>

## Total Bank Account (current & capital monies) 2019

### ETB Mayo Sligo & Leitrim

MONTH	Balance in Favour (against) Committee per last monthly Statement	Receipts	Payments	Balance in Favour (against) Committee at end of month
January	9,276,047	12,619,123	7,878,697	14,016,473
February	14,016,473	1,026,129	7,138,785	7,903,817
March	7,903,817	6,738,585	8,272,758	6,369,644
April	6,369,644	6,280,759	6,823,545	5,826,859
May	5,826,859	10,743,166	8,032,991	8,537,033
June	8,537,033	4,713,941	6,953,429	6,297,544
July	6,297,544	10,061,557	6,307,214	10,051,887
August	10,051,887	4,377,763	6,821,345	7,608,306
September	7,608,306	10,926,005	6,045,692	12,488,619
October	12,488,619	4,796,302	7,711,219	9,573,703
November	9,573,703	4,754,954	9,005,796	5,322,861
December	5,322,861	10,067,927	9,507,642	5,883,146
	9,276,047	87,106,211	90,499,113	5,883,146

Signed \_\_\_\_\_ Chief Executive

Date \_\_\_\_\_

# Building Report as at 6<sup>th</sup> February for MSL ETB

## Additional Accommodation.

- **Coola Post Primary School: Roll No 72310U**  
**Engineering Room, Preparation Room, Home Economics Room, Science Laboratory, Science Preparation Room, Arts Room and Project Store.**  
Project split into enabling works and main build – enabling works complete – main build Tender Report approved by DoES on 24<sup>th</sup> June, 2019. Project is now well underway.
- **Grange Post Primary School: Roll No 72330D**  
**2 x 58.6m<sup>2</sup> General classrooms, 1 x 38.5m<sup>2</sup> General classroom, 1 x 118.6m<sup>2</sup> Home Economics Room, 1 x 149m<sup>2</sup> Construction Studies/Technology Room & preparation area x 58.6m<sup>2</sup>, 1 x Toilet Block x 20m<sup>2</sup>, 1 Toilet Block x 30m<sup>2</sup> & student entrance including circulation.**  
Appointment of a full Design Team and a pre-start meeting completed. 1<sup>st</sup> Design options available.
- **Coláiste Iascaigh: Roll No 72320A**  
**2 x General Classrooms with 2 x WC's and 1 x WC for assisted users (126.5m<sup>2</sup>) & 1 x Science Lab and Prep Area (110m<sup>2</sup>) & Reconfiguration of existing Science lab to provide SET & office space.**  
Works are proceeding well on-site.
- **St Joseph's Community College, Charlestown: Roll No. 76334I**  
**Acquisition of this Property.**  
The DoES has confirmed that it has no objection and MSLETB are proceeding with the legal issues around this acquisition.
- **Carrigallen Vocational School: Roll No 71540J**  
**3 x 49m<sup>2</sup> classrooms, 1 x 15m<sup>2</sup> SET room, 2 x WC's & 1 x WC for assisted users** - Sanction received. Consultant appointed. Costings ready for submission to DoES.
- **St. Tiernan's College, Crossmolina: Roll No 72100J**  
**5 x General Classrooms (Replacement of Prefabricated Classrooms) & Associated Works.**  
Works are nearing completion on this site. Furniture fit out completed and rooms in use since 22<sup>nd</sup> January 2020.
- **St Joseph's Community College, Charlestown:**  
Provision of New Engineering Room (Temporary) - Furniture & Equipment almost completed. Reconfiguration works to form larger metalwork/engineering room nearing completion snagging being done.
- **St. Tiernan's College, Crossmolina: Roll No 72100J**

Application lodged for Additional Accommodation and Refurbishment of existing accommodation. Further information submitted.

- **St. Brendan's College, Belmullet: Roll No.: 72050U**  
Application lodged for replacement of 6 prefabricated accommodation classrooms and an additional Engineering / Materials Technology room. Correspondence acknowledged 26/6/2019 and further information requested on 23/08/2019,
- **Ballinode College, Sligo. Roll No.: 72360M**  
Application lodged for Special Needs Unit.  
1 x 80m<sup>2</sup> mainstream classroom en-suite, 1 x 10.5m<sup>2</sup> WC for assisted users (total area incl. walls & circulation 105m<sup>2</sup>) Granted. Consultant is appointed.

### **Temporary Accommodation.**

- **Grange Post Primary School: Roll No. 72230D**  
Rental of accommodation approved up to 31<sup>st</sup> December, 2019. Written for an extension.
- **St. Tiernan's College, Crossmolina: Roll No 72100J**  
Rental of accommodation approved up to 31<sup>st</sup> December, 2019. Written for extension to Easter 2020
- **Coola Post Primary School: Roll No 72310U**  
Rental of accommodation approved up to 30th June, 2020.
- **Carrigallen Vocational School: Roll No. 71540J**  
Application submitted for 2 Temporary classrooms for August 2019. Initial Approval Granted 25/07/2019. Form R1 to DoES (Full Approval) 20/08/2019.
- **Coláiste Iascaigh: Roll No. 72320A**  
Application for 2 temporary classrooms submitted and further information requested. Initial Approval Granted 17/07/2019. Approval granted 27/08/2019. Planning, DAC & Fire Cert. issued. Should be on site soon.

### **Emergency Works 2018.**

- **Moyne College:**  
Application submitted for Universal Access works in and around the school [REDACTED]. Full approval granted. Consultant appointed. Works are well underway on this project.
- **Drumshanbo Vocational School: Roll No. 71570S**  
Application lodged for structural works [REDACTED] & further information submitted. Approval granted and Consultant is appointed.
- **Corran College:**  
Application submitted for lighting/security works around the school.

## Sports Capital Funding.

- **Coola Post Primary School:**  
Works nearing completion on the development of an all-weather surface pitch, associated site works, fencing, lighting & services. Retention due
- **Coláiste Pobail Acla:**  
MSLETB & Community Group received provisional funding for the development of a Sports Hall. Planning granted.

## Summer Works Scheme 2020 onwards.

- Applications submitted by 15 out of 17 schools eligible to apply.  
  
3 schools granted Summer Works for 2020 - all received Option I - Life Safety Systems - **Moyne College; Coláiste Pobail Acla; Grange Post Primary School.**

## Non ETB Schools Project.

### Additional Accommodation.

- **Glencastle National School: Roll No 13222P**  
Support & Assistance associated with this building project (617m<sup>2</sup>). Full Design Team is appointed and pre-start meeting to be arranged.

MSLETB Board Meeting  
Organisation Support & Development Report.  
11 February 2020

## Finance

- A number of finance functions have been merged to date or are in the process of being merged in the coming months. Payroll (excluding part-time teachers / tutors) has transitioned to Castlebar from 30th Nov 19. The transfer of supplier payments to Carrick on Shannon is substantially complete. Travel & Subsistence are in the process of transferring to Sligo.
- The C&AG certified the 2018 accounts on 19th December 2019 and these were forwarded to the Department of Education and Skills prior to Christmas.
- A grade V project staff officer commenced with the Finance Dept in mid Jan 2020. Projects to be prioritised in 2020 are Purchasing Portal, Fixed Asset Register and Electronic Supplier Remittances.
- The transfer of payroll to Payroll Shared Services has commenced. MSL is scheduled to go live in mid Feb 2021. Significant internal “readiness” work has to take place in advance of this date.

## Corporate Services:

- Supporting CE and Board as required.
- Building update attached for Schools
- Ongoing procurement for FET Buildings (break down attached in Jacinta’s email if required)
- Procurement projects including a number of ICT good and services, as well as organisational procurement for example the bus hire project, hygiene products etc
- Complying information for organisational Property Register, ongoing project to regularise title of MSLETB properties & Leases.
- Preparation of Service Plan
- Insurance – administration of general insurance queries, as well as insurance claims.
- Corporate website development
- Freedom of Information, Data Access Requests and Data Protection Queries.
- Implementing Health & Safety Training – Fire Warden, Occupational First Aid.
- Reception.

## HUMAN RESOURCES

- Candidates for the post of Deputy Principal for Coláiste Iasaigh are being interviewed on the 11th February 2020.
- There are a number of Post of Responsibility interviews for Leadership and Management posts in post primary schools ongoing in Mayo, Sligo and Leitrim.
- MSL ETB has a number of vacancies currently advertised on its website.
- BTEI Conversion for the years 15/16 is now completed and MSL ETB is now looking at subsequent years under the BTEI Conversation scheme.

- Work ongoing in Pensions Department including work on a number of specific projects to be completed.
- The ICT Regional Coordinator, took up duties with MSL ETB on the 13th January 2020.
- Two New Staff Officers commenced employment with MSL ETB in January 2020.

## Director of Schools Report-11<sup>th</sup> February 2020

- BOM Training will be rolled out to all the new Boards of Management in the coming academic year. Train the Trainer model. Training organised for Trainers 12<sup>th</sup> Feb in Athlone and programme will be rolled out to all Boards after this.
- Admissions to Schools Act 2018. Most of Act has now commenced and will have implications for student intake September 2021. ETBI has produced a template ETB Admissions Policy and associated forms for use in all ETB schools and which are based on the relevant requirements under the Act.
- **Inspections published on DES website:**

None since last meeting. WSE MLL currently in Coola Post Primary.

- DCU outreach Diploma in Career Guidance will be run again in Sligo. Closing date is March 20<sup>th</sup> for all applications. A Launch of the Programme will take place on March 13<sup>th</sup>.
- ETBI and ETBs are putting the issue of Sustainable Education to the fore, by supporting schools to become SDG Schools (Sustainable Development Goals) through curriculum and school culture
- There are now revised arrangements for the exemption of students from the study of Irish with the publication of CL 0053/2019
- MSLETB Annual Awards 2020 will take place March 12<sup>th</sup> in The Park Hotel, Kiltimagh. There are 6 award categories. All are welcome.
- Leadership and Management Post of Responsibilities -Training for all AP1 postholders has been organised for this academic year. Session scheduled to take place on 7<sup>th</sup> February 2020. Collaborative teams for MSLETB middle management has been set up.
- Changes in Senior Management- Congratulations to [REDACTED] who was appointed Deputy Principal in Mercy College. Interviews for Deputy Principal Colaiste Iascaigh will take place on 11<sup>th</sup> Feb.
- ETBI National 2 day conference for Principals and Deputy Principals took place on Jan 29<sup>th</sup> & 30<sup>th</sup> in Wexford.



## Further Education and Training Report – MSLETB BOM Meeting, February 2020

### NOTES, ITEMS OF INTEREST

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- **News**

Following a submission to [The National Education Awards](#) for the "Business Collaboration" category in relation to our Sales Apprenticeship Programme, from 15 submissions from other education providers (both tertiary and FET) we have now made it to the [shortlist](#) of 7. This is a great testament to the collaboration between SalesSense, SIMI, Phonewatch, FIT and MSLETB.

[The](#) awards ceremony will take place on February 20th next in the Ballsbridge Hotel, Dublin

- **Budget & Beneficiaries**

**Funding Parameters released for 2020, changes including bringing PLC under the direct funding of SOLAS, increase in capital budgets, increases in funding for learner support services.**

- The initial budget allocation for 2020 has been notified to MSLETB – the starting position is €32,319,000 with further funding to be allocated for Skills to Advance (>€700,000); Brexit (>280,000); pay increases; apprenticeship and other contingencies.
- Capital Equipment is €350,000 and capital buildings yet to be allocated.
- We are planning a FET Business Developmental Day on the 14<sup>th</sup> February 2020 in the Lough Rynn, Hotel. SOLAS will be in attendance.

- **New FET Strategy 2020 -2024** – Draft has been issued to you in your folder.

- **New Skills to Advance Programme: Upskilling people in employment, continuing to develop operation plan, information on the programme - <http://www.solas.ie/SkillsToAdvance> Over 200 employees have participated to date.**

- **Call for FET Innovation Funding (Skills to Advance) MSLETB successful in 2 proposals:**

- Employer Engagement CRM for the FET Sector - €263,000
- Driving Success with Technology (for Road Haulage sector) - €215,000
- Currently working with SOLAS on a third proposal re: Training Junior Management staff in SME's.

- **Training: New Apprenticeships & Traineeships:**

Butchery – Commenced – Currently expanding and in discussions with Cork ETB to assist as collaborating provider;  
Sales Apprenticeship –validated in Sept, currently recruiting Instructing Staff;  
Chef – commenced in Sligo TC; ICT –Hardware, Software or Cyber Security –project team currently recruiting employers.  
Childcare – MSLETB in consultation with Childcare Sector and SOLAS:

- **Buildings- all centres currently under review; we estimate that 32 projects commenced, continued or completed in FET in 2020;**

- **HR matters**, New posts filled– PD, TEL, FARR/PLSS. [REDACTED] (formerly Hibernia College) in TEL and [REDACTED] (formerly KETB) in PD. Employer Engagement interviews today. Music Gen Sligo – Roisin Egan commenced in December; Achill Outdoor Adventure Centre – [REDACTED] started in post on the 05<sup>th</sup> November. Clerical support review, BTEI conversion, part-time Tutor issues etc;

- **TEL** currently deploying devices to schools and centres.

- **QA** – MSLETB is national pilot with 3 other ETB's in the review of Quality Assurance within the sector. In 2020 MSLETB will lead in the integration, harmonisation and development of new QA Policies and Procedures in the Sector. New QA Governance has been established.

- **Specialist Training provision** – currently a review is taking place on the effectiveness of current operations.

- **Youth Services** - Launch of the new Youth Service in Ballyhaunis on the 21<sup>st</sup> February 2020, The CEO of Foróige and Tom will launch the event

**Bord Oideachais & Oiliúna Mhaigh Eo, Shligigh & Liatroma**  
**Mayo, Sligo and Leitrim Education and Training Board**  
**11<sup>th</sup> February, 2020**

**CORRESPONDENCE FROM THE D.E.S.:**

The following items of correspondence received from the Department of Education & Skills, were placed before the Committee.

17/12/2019	D.E.S.- Inspectorate: Subject Inspection in Physical Education – Report Coláiste Pobail Acla
17/12/2019	D.E.S. - Inspectorate: Factual Verification –Corran College,
09/01/2020	D.E.S. - Non pay Grant 2019
	D.E.S. - Inspectorate: School Response – Coola Post Primary
09/01/2020	D.E.S.- Tionscadal Píolotach Ríomh-Mhol Blasmhodul Fisice don Idirbhlian 2020
16/01/2020	D.E.S.- Notification of a whole school Evaluation. – Management, Leadership and Learning (WSE-MLL) – Coola Post Primary
	D.E.S. - School Response – Corran College, Ballymote.
23/01/2020	D.E.S.Gants for the financial year ending 31 <sup>st</sup> December 2019.
27/01/2020	D.E.S. Factual Verification – St Tiernan’s College , Crossmolina.

**CORRESPONDENCES FROM OTHER GOVERNMENT DEPARTMENTS:**

05/12/2019	NALA – National Adult Literacy Agency – Register now for our AGM 2020.
09/12/2019	NCGE – National Centre for Guidance in Education – Member of the Guidance Community - Winter Copy 2019.
16/12/2019	NALA – National Adult Literacy Agency – NEW – December NCGE Bulletin
19/12/2019	NALA – National Adult Literacy Agency – Happy Christmas from NALA.
19/12/2019	
10/1/2020	NCGE – National Centre for Guidance in Education – NCGE wishes you a Merry Christmas
10/1/2020	NALA – National Adult Literacy Agency – Literacy Matter Issue 24-Winter 2019
10/01/2020	NALA – National Adult Literacy Agency – NEW – January NCDGE Bulletin

### OTHER CORRESPONDENCE:

10/12/19	Irish Association of Youth Orchestras (IAYO) Arts Council Young Ensembles Scheme 2020
12/12/19	Sligo Sport & Recreation Partnership – Newsletter December 2019
12/12/19	Mayo Sports Partnership – Newsletter Winter 2019-2020
13/12/19	Mason Haynes & Curran – Education Times : Student & Partner Charter, Admissions Act & More
17/12/19	ACCS – Association of Community & Comprehensive Schools – Newsletter Issue 3- 2019/2020

19/12/19	AONTA News – Christmas wishes and highlights of 2019
19/12/19	CEIST – Catholic Education an Irish Schools Trust – Happy Christmas.
19/12/2019	Irish Association of Youth Orchestras (IAYO) – Festival Volunteer Call out
19/12/19	The Teaching Council – Happy Christmas
19/12/19	Sligo Country Council – Christmas Greetings
19/12/19	ICDL – The Digital Skills Standard – Merry Christmas
20/12/19	The Education Awards 2020 – Early Bird Extension
23/12/19	Belongto – Thank You Tom – Christmas greetings
16/1/2020	Irish Association of Youth Orchestras (IAYO) – Orchestral Conducting Workshops
21/1/2020	Irish Association of Youth Orchestras (IAYO) – News notes January 2020