



msletb

Bord Oideachais agus Oiliúna
Mhaigh Eo, Shligigh agus Liatroma
Mayo, Sligo and Leitrim
Education and Training Board

SUBSTITUTE TEACHER PANEL 2020 / 2021

NOTE / NÓTA:

1. Please attach a photocopy of full transcripts of Third Level qualifications / *Iarrtar ort, led thoil, fótachóip de thras-scríbhinní iomlána do cháilíochtaí Tríú Leibhéal a chur isteach le d'iarratas.*
2. **Garda Vetting is mandatory.**
 - Please share your National Vetting Bureau **Digitary Core link** with maryganly@msletb.ie to allow MSLETB access your Garda Vetting Disclosure as issued to the Teaching Council by The National Vetting Bureau.

Or

 - Please contact the HR Department, MSLETB, Quay St., Sligo to request the MSLETB National Vetting Bureau Application Form (NVB1) in order to commence the MSLETB Garda Vetting Process.
3. Please attach photocopy of your confirmation of **current Registration** from the Teaching Council and subjects registered to teach / *Iarrtar ort, led thoil, fótachóip de dhearbhu do chláráithe reatha leis an gComhairle Mhúinteoireachta maraon leis na hábhair a bhfuil tú cláráithe le múineadh a chur isteach le d'iarratas.*
4. Any offer of employment with Mayo, Sligo and Leitrim Education and Training Board will be conditional on the teacher being registered in accordance with Section 30 of the Teaching Council Act, 2001. For more information see the Teaching Council Website www.teachingcouncil.ie. / *Déanfar aon tairiscint ar fhostaíocht le Bord Oideachais agus Oiliúna Mhaigh Eo, Shligigh agus Liatroma ar an gcoinníoll go mbeidh an múinteoir cláráithe faoi réir Alt 30 den Acht um Chomhairle Mhúinteoireachta, 2001. A thuilleadh eolais ar fáil ar shuíomh gréasáin na Comhairle Mhúinteoireachta www.teachingcouncil.ie*
5. The post(s) will be filled in accordance with the Department of Education and Skills' guidelines and relevant Circular Letters. / *Líonfar an post / na poist faoi réir threoirlínte agus Chiorcláin ábhartha na Roinne Oideachais agus Scileanna.*
6. Teachers are appointed to the staff of Mayo, Sligo and Leitrim Education and Training Board and may be assigned to any of the Board's Schools or Centres, as circumstances require. / *Ceaptar Múinteoirí ar fhoireann Bhord Oideachais agus Oiliúna Mhaigh Eo, Shligigh agus Liatroma agus d'fhéadfaí iad a ainmniú d'aon Scoil nó Ionad de chuid an Bhoird, de réir mar is gá.*
7. This E.T.B does not acknowledge receipt of completed Application Forms. / *Ní chuireann an Bord Oideachais agus Oiliúna seo admháil ar fáil i leith Fhoirmeacha Iarratais comhlánaithe.*
8. Canvassing will disqualify. / *Dícháileofar éinne a dhéanann canbhasáil.*
9. Applications will not be accepted via fax or e-mail. / *Ní ghlacfar le hiarratais ar facs nó ríomhphost.*
10. Incomplete Applications will not be accepted. / *Ní ghlacfar le hiarratais neamhiomlána.*
11. Mayo, Sligo and Leitrim Education and Training Board is an Equal Opportunities Employer / *Is Fostóir Comhionannais Deiseanna é Bord Oideachais agus Oiliúna Mhaigh Eo, Shligigh agus Liatroma.*

12. Mayo, Sligo and Leitrim Education and Training Board is registered as a Data Controller. / *Tá Bord Oideachais agus Oiliúna Mhaigh Eo, Shligigh agus Liatroma cláraithe mar Rialaitheoir Sonraí.*

Completed Application Form should be returned to / *Seol Foirmeacha Iarratais comhlánaithe ar ais chuig:*

**Tom Grady, Chief Executive(Acting) / Príomhfheidhmeannach (Gníomhach),
Head Office / Príomhoifig, Mayo, Sligo and Leitrim E.T.B., / Bord Oideachais agus Oiliúna Mhaigheo,
Shligigh agus Liatroma, Newtown / An Baile Nua,
Castlebar / Caisleán An Bharraigh, Co. Mayo / Co. Mhaigh Eo.**